

UWW SPORT DEPARTMENT

# EVENT PREPARATION GUIDE



UNITED WORLD  
**WRESTLING**



# Table of contents

<b>4</b>	<b>01. EVENT PREPARATION</b>	<b>38</b>	<b>06. FINANCIAL OBLIGATIONS OF ORGANIZERS OF SENIOR WORLD CHAMPIONSHIPS</b>
5	1.1 Organizing Committee organizational structure	45	
6	1.2 Workforce, volunteers and structure	48	
9	1.3 Arrival and departure	52	
10	1.4 Transportation	56	
11	1.5 Accreditation and Athena system	58	
13	1.6 Accommodation and meal		
<b>14</b>	<b>02. VENUE</b>	<b>40</b>	<b>07. 3D VIEWS AND DRAWINGS</b>
15	2.1 Field of Play (FOP)	44	<b>08. SPORT EQUIPEMENT LIST</b>
18	2.2 Back of House (BOH)	45	8.1 Field of Play - Technology and FF&E* requirements
19	2.3 Training area	48	8.2 Weigh-in area - requirements and FF&E
19	2.4 Draw and technical meeting room	52	8.3 Warm-up and Mats – requirements and FF&E
20	2.5 Weigh-in area	56	8.4 Call room – requirements and FF&E
21	2.6 Call room	58	8.5 Award ceremony requirements
22	2.7 Venue lining		
23	2.8 Security	<b>60</b>	<b>09. VIP AND REQUIRED ROOMS</b>
24	2.9 Sport presentation	<b>62</b>	<b>10. SUSTAINABILITY, CULTURE AND EDUCATION</b>
<b>26</b>	<b>03. TECHNOLOGY</b>	64	10.1 Culture & Education
28	Equipement	64	10.2 Pedagogic and team building sessions
29	Network	65	10.3 Coaches Courses
30	3G - SDI	65	10.4 Referee Courses
31	HDMI	65	10.5 Anti-Doping Seminars
<b>32</b>	<b>04. MEDIA AND PRESS OPERATION AREA</b>	66	10.6 Psychological and Nutrition Sessions
<b>36</b>	<b>05. MEDICAL AND ANTI-DOPING</b>	66	10.7 Climate and Environmental Awareness
		67	10.8 Athlete Safety and Harassment Prevention
		67	10.9 Cultural exchange
		<b>68</b>	<b>APPENDIX</b>
		69	Example of FOP drawing
		70	Example of SPP
		71	Examples of Uniform Guidelines
		72	Example of a call room
		73	Example of draw room
		74	Example of back of house

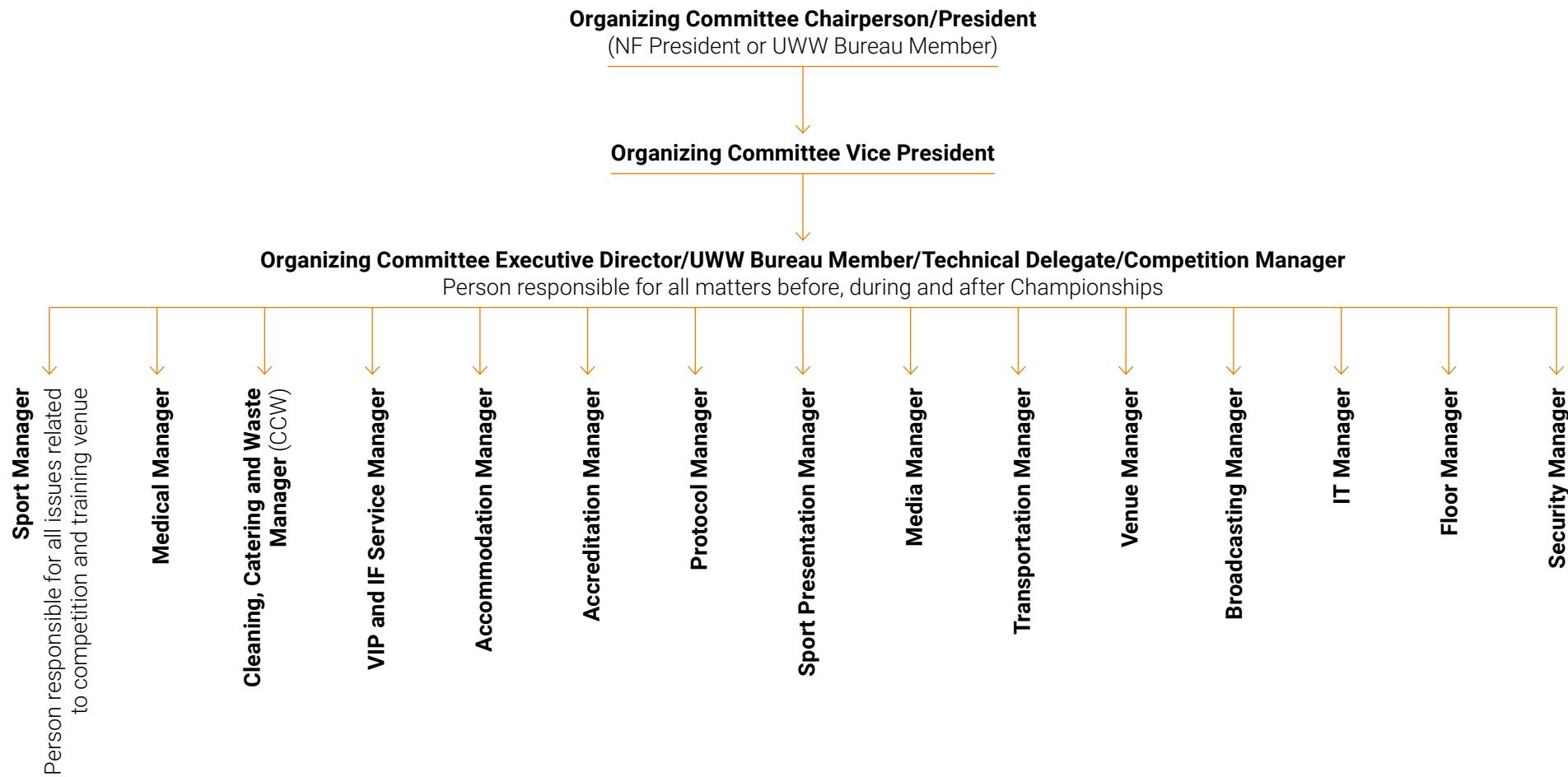
\* FF&E: Furniture, Fixtures & Equipment

CHAPTER

# EVENT PREPARATION

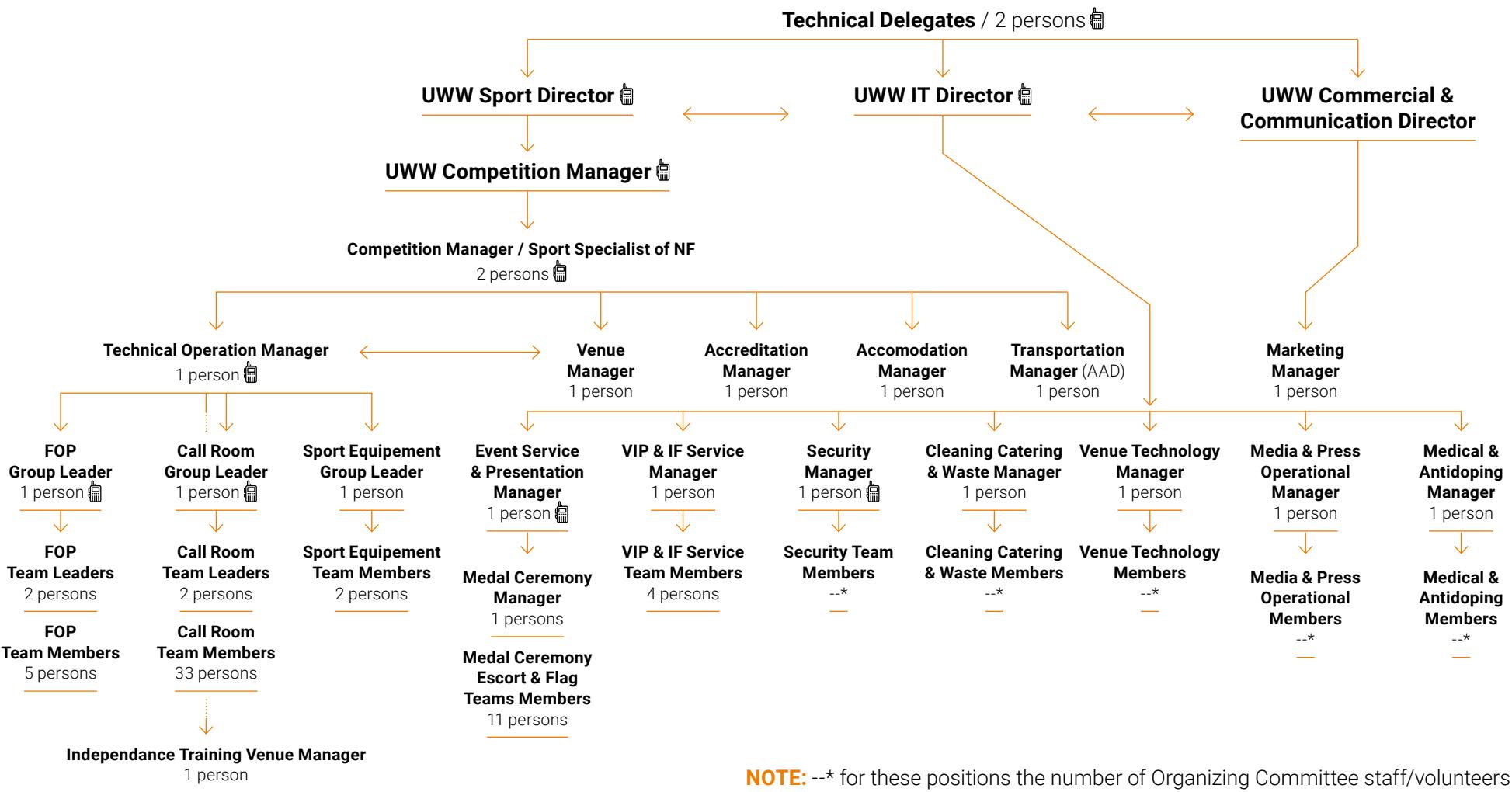
## 01. EVENT PREPARATION

### 1.1 Organizing Committee organizational structure



## 01. EVENT PREPARATION

### 1.2 Workforce, volunteers and structure



## 01. EVENT PREPARATION

### LIST OF REQUIRED WALKIE-TALKIES PER POSITION

UWW Technical Delegate	1
UWW Sports Director	1
UWW IT Director	1
UWW Competition Manager	1
NF Competition Manager/NF Sport Specialist	1
NF Technical Operation Manager	1
Event Service and Sport Presentation Manager	1
FOP Group Leader	1
Call room Group Leader	1
UWW/NF Security Manager	1
<b>TOTAL</b>	<b>10</b>

### VENUE FOP/BOH STAFF

UWW Officials Assistants*	2
UWW Technical Officials Assistants*	1
Field of Play Timing and Scoring Assistants*	6
Field of Play Score Sheet Liaison Assistants	4
UWW Competition Secretariat Assistants	2
Wrestlers Control Assistants*	7
<b>TOTAL</b>	<b>20 NTO's</b>

**NOTE:** \*Host country nationals or International Category Referees.

## 01. EVENT PREPARATION

### WORKFORCE AND VOLUNTEERS

	Organizing Committee Staff	Volunteers
Competition Manager/Sport Specialist from National Federation	2	-*
Technical Operational Manager	1	-*
Venue Manager	1	-*
Accreditation Manager	1	-*
Accommodation Manager	1	-*
Transportation Manager	1	-*
FOP Group Leader	1	-*
FOP Team Leaders	2	
FOP Team Members	5	
Call Room Group Leader		-*
Call Room Team Leaders	2	
Call Room Team Members	33	
Sport Equipment Team Leader	1	-*
Sport Equipment Team Members	2	
Even Service and Sport Presentation Manager	1	-*
Medal Ceremony Manager	1	-*

### Organizing Committee Staff

	Organizing Committee Staff	Volunteers
Medal Ceremony Escort and Flag Team Members		11
VIP and IF Service Manager	1	-*
VIP and IF Team Members		4
Security Manager	1	-*
Security Team Members	--*	-*
Cleaning Catering and Waste Manager	1	-*
Cleaning Catering and Waste Team Members		-*
Venue Technology Manager	1	-*
Venue Technology Team Members	--*	-*
Media and Press Operational Manager	1	-*
Media and Press Operational Members	--*	-*
Medical and Antidoping Manager	1	-*
Medical and Antidoping Members	--*	-*
Independence Training Venue Manager	1	-*
<b>TOTAL</b>	<b>18</b>	<b>59</b>

**NOTE:** --\* For these positions the numbers of Organizing Committee staff/volunteers will be calculated according to the venue plan and the number of competitors.

## 01. EVENT PREPARATION

### 1.3 Arrival and departure

The Organizing Committee is responsible for the transfer, free of charge, of all the accredited event clients and their accompanying luggage and equipment, from the pickup point as indicated in the specific information, to their accommodation, and back to their departure point.

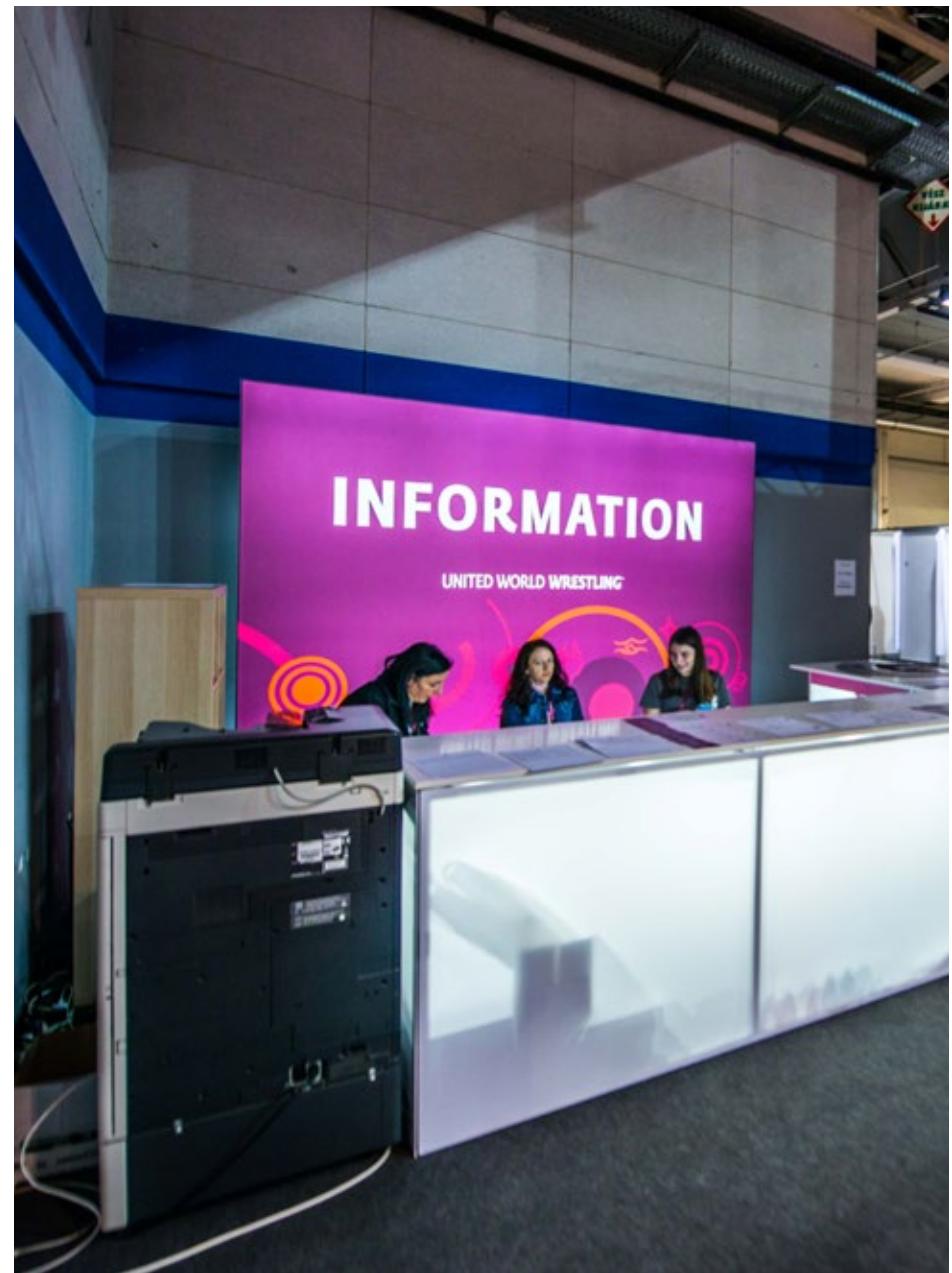
Welcome & information desks must be set up at:

- the airport
- the hotels
- the accreditation site

Detailed information about transportation schedule, meals and competition should be provided to each accredited person.

All the delegations but also other event clients (e.g. United World Wrestling Bureau Members, United World Wrestling Staff and Media) have to enter their arrival and departure information on UWW's Athena platform.

**NOTE:** UWW Staff (UWW media/UWW IT teams) may bring voluminous luggage and specific transportation must be available when they arrive at the airport.



## 01. EVENT PREPARATION

### 1.4 Transportation

The Transport Office is responsible for providing safe, reliable and sustainable transport services to the event clients, including: Athletes and Team Delegates, Event Officials, United World Wrestling Delegates, Broadcasters & Press, and Organizing Committee Workforce.

Transport facilities are only provided for accredited participants accommodated in sites proposed by the Organizing Committee.

The Organizing Committee must provide transport facilities to all officials and participants between the competition venue and the accommodation sites as well as to and from the training venue.

The transport service should start at least two days before the start of the competition (Note: it should start earlier if a referees' course is organized). The service ends the day after the last competition day.

The event transport system will include a shuttle service (every 30 minutes) from the hotels to the venue/training venue and back.

The schedule of the shuttle buses will be defined by the Organizing Committee and the timetable will be available at the information desk in every hotel.

For United World Wrestling Officials, specific transport arrangements must be made during the event:

- Private cars with professional drivers must be at the disposal of the President of United World Wrestling, the Secretary General, the technical delegates, the refereeing delegates and the UWW doctor (total: 5 private cars).
- A minibus with driver will be available for the United World Wrestling Bureau Members, the members of the Continental Committee concerned, selected United World Wrestling referees and other officials designated by the United World Wrestling Executive Committee.
- For the United World Wrestling Staff (video/database, TRT, photographer, TV manager, press officer), the Organizing Committee needs to provide 3 minibuses with drivers and one car for the competition management team.

Drop-off/pick-up points and parking areas must be set up within walking distance of the venue and the accommodations.

The Organizing Committee should organize the transportation of all stakeholders in a way that minimizes the carbon footprint of the event. There may be different approaches depending on the different sites: planning and scheduling transportation routes efficiently to avoid unnecessary travel and reduce fuel consumption, prioritizing the use of low-emission vehicles (hybrid, electric) or promoting walking for shorter distances. The Organizing Committee can educate the delegations and officials about sustainable transportation practices and encourage them to adopt such practices in their daily lives. These measures can help reduce the environmental impact of the event and promote sustainable transportation practices among participants.

## 01. EVENT PREPARATION

### 1.5 Accreditation and Athena system

A place for accreditations should be set up at the athletes' accommodation or at the competition venue. Its spaces and working conditions should be consistent with the number of entries. The accreditation place must be located in the most convenient location for the athletes, not far from the hotel/s, with a relax room nearby.

You will find below the minimum space and equipment required for the accreditation place.

#### ACCREDITATION REQUIREMENTS, SPACE

- 3 large tables for administrative work
- 6 tables for Organizing Committee
- 30 chairs for waiting area
- Welcome package
- Information desk
- Dispenser

#### EQUIPMENT

- 2 computers
- 2 fast printers
- Replacement cartridges
- 2 lamination machines + 500 A4 lamination sheets
- 2 cutting machines (massicot)
- 2 punches
- A4 sheets

#### STANDARD ZONING ON ACCREDITATION

1. FOP (Field of Play)
2. Athlete's Preparation Area
3. Weigh-in
4. Delegation Seating
5. Referees Room
6. NF Official Seating
7. Press/Media Areas
8. VIP Lounge
9. UWW Seating



## 01. EVENT PREPARATION

**The Organizing Committee must complete the registration of all Organizing Committee staff, volunteers and VIPs through the Athena platform in advance.**

UWW will provide full-access zone cards only for the Organizing Committee staff captured in the organigram; the rest of the staff must be registered as volunteers.

UWW will also provide the Organizing Committee with upgraded cards for zone 1 for the volunteers who have tasks on the Field of Play.

**IMPORTANT:** only the official UWW accreditation cards may be used during the Championships.

**THE FOLLOWING NUMBERS OF ACCREDITATIONS WILL BE PROVIDED TO THE ORGANIZING COMMITTEE**

### Organizing Committee

- 20 with full access

### Organizing Committee Staff

- 700 for the Senior World Championships
- 200 accreditations for all the other events

### Organizing Committee Guests

- 100 accreditations (for more upon request, price is 10 CHF per accreditation)

### VIP

- Has to be discussed with each organizer (if they do not provide tickets and want accreditations, price will be 5 CHF per accreditation, to be invoiced after the Championships).

### 28 (7 x 4 mats) upgraded zone 1 for the Organizing Committee

- to be provided to the Organizing Committee Staff who needs such access.



## 01. EVENT PREPARATION

### 1.6 Accommodation and meal

All the hotels for the Event must be at least 3-4 stars for the delegations and officials, and 5-star for the United World Wrestling Bureau Members.

The wrestlers (men and women) and officials will be accommodated at a maximum of 2 persons per room, with full sanitary facilities.

In regard to the media accommodation, the Organizing Committee will suggest hotels of various levels, in order to cover all needs. Accommodation fees will be borne by the media representatives.

Referees and United World Wrestling Staff must be accommodated in single rooms.

Two scales of the same type as the official ones, must be made available to the competitors at their hotels.

Regarding the accommodation of United World Wrestling Staff, IT team and TV and Media teams, the Organizing Committee must take into consideration the following requirements:

- Single rooms are required for every member of the teams
- High internet connection in the room
- Hotel(s) must be close to the venue
- Lunch must be provided at the venue, because the teams usually do not have time to leave for lunch.

Some United World Wrestling Staff could also be accommodated at the same hotel as the United World Wrestling Bureau if they need to stay close by.

#### MEAL MENUS SHOULD BE AGREED WITH THE UWW DOCTOR

**The organizer should provide at least the below-mentioned types of food:**

##### BREAKFAST

- Bread
- Jam
- Honey
- Plain rice
- Bananas
- Fresh fruits
- Milk
- Coffee
- Tea
- Juice
- Water
- Butter
- Cheese
- Eggs
- Yoghurt

##### LUNCH AND DINNER

- Bread
- 2 soups
- Plain rice
- Pasta
- Potatoes
- Meat
- Fish
- Chicken
- Fruits
- Salads
- Vegetables
- Water
- Juices
- Coffee
- Tea
- Desserts

**NOTE:** Menus for each day have to be sent by the Organizing Committee to UWW for review and approval a month before the Championships.

CHAPTER

# VENUE

## 02. VENUE

### 2.1 Field of Play (FOP)

The detailed FOP and BOH drawings should be sent to UWW after the first inspection visit. The following elements should be included on the drawings: flow of athletes (entrance and exit), call room, spectators' seats, mixed zone, VIP seats (with entrance and exit points to the venue). You can find an example on page 67. The ambient temperature of the wrestling hall must be no less than 18°C and no more than 22°C. In addition a 3D view should be provided (see appendix).

The competition mats must be placed on a platform raised by 80 to 110 cm. The safety zone between the mats and the edges of the podium must be at least 1 meter wide, on all sides. The safety zone around the mats must be covered with soft material in order to protect wrestlers from injuries. The size of the platform depends on the number of mats:

For <b>3 mats</b>	Length: <b>40 meters</b>	Width: <b>14 meters</b>
For <b>4 mats</b>	Length: <b>53 meters</b>	Width: <b>14 meters</b>

All mats must be UWW-approved and new (cover + foams). The invoice of already purchased mats must be sent to UWW (see <https://uww.org/governance/licensed-mats>).

The lettering of the mats is always A-B-C-D, from left to right as seen from the officials/mat chairman's table.

The covers of the mats must be tightened every day before (in the morning) and after (in the evening) the competition.

Full disinfection of the FOP and training mats must be carried out every day before the beginning of the competition (not earlier than two hours before), after the morning session and after the evening session.



## 02. VENUE

Separate entrance and exit to the FOP should be available for use by the athletes.

### TECHNICAL TABLES

Around the podium, the following spaces are required:

- For each mat, a mat chairman table for:

1. Video Operator
2. Mat chairman
3. Scoring Assistant
4. Timing Assistant

**NOTE:** the Venue Technology team Manager and Secretariat team's position should be in the closest possible proximity to the Referee Delegates' table.

- Technical Delegates table (2 persons)
- Referee Delegates table (5 persons)

**NOTE:** The Technical and Referee delegates' seats should be on a podium raised by 30 cm. Nothing must block their view of the mats.

- 25 seats for the UWW Secretariat and Media & Television team, with good view of all mats

**NOTE:** the UWW TV Production team should be at a maximum of 10 meters away from the podium and close to the final mat ; should be on a podium raised by 30 cm with good view

- 50 seats for reserve referees

**NOTE:** Referees reserve seats should be set up in one location near the podium

- 5 seats for Organizing Committee announcer, UWW commentator and sport presentation team

**NOTE:** the UWW commentator's position must be close to the final mat with a good view of all the mats (see appendix)

### JUDGE, COACHES AND VOLUNTEERS POSITIONS

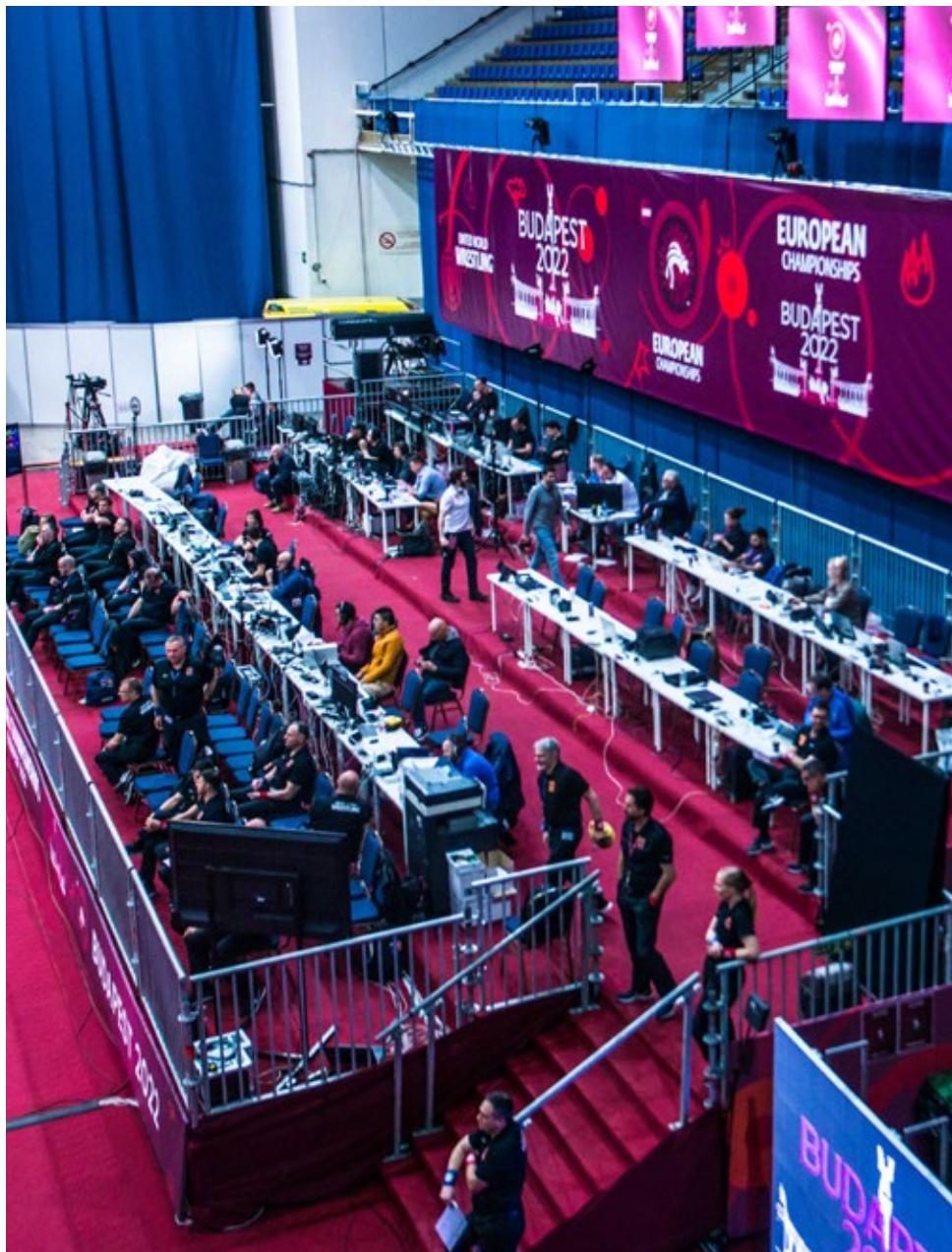
On the opposite side the following seats are required:

- One seat for the judge, with table (for each mat)
- At each corner 2 seats for coaches (red and blue); the second seat should be about 5 meters away from the first one (for each mat)
- For each athlete's basket carrier one seat next to the second coach
- 1 medical table with 3 seats (for each mat)
- A small strip on the top of each coach boxes must be printed and affixed by the Organizing Committee (red and blue).

**NOTE:** Boxes must be built for the mat chairman, judge, coaches and assistant coaches.

### PHOTOGRAPHERS POSITIONS

The photographers should be placed behind the coaches' seats; tensabarrier posts and podium are required.

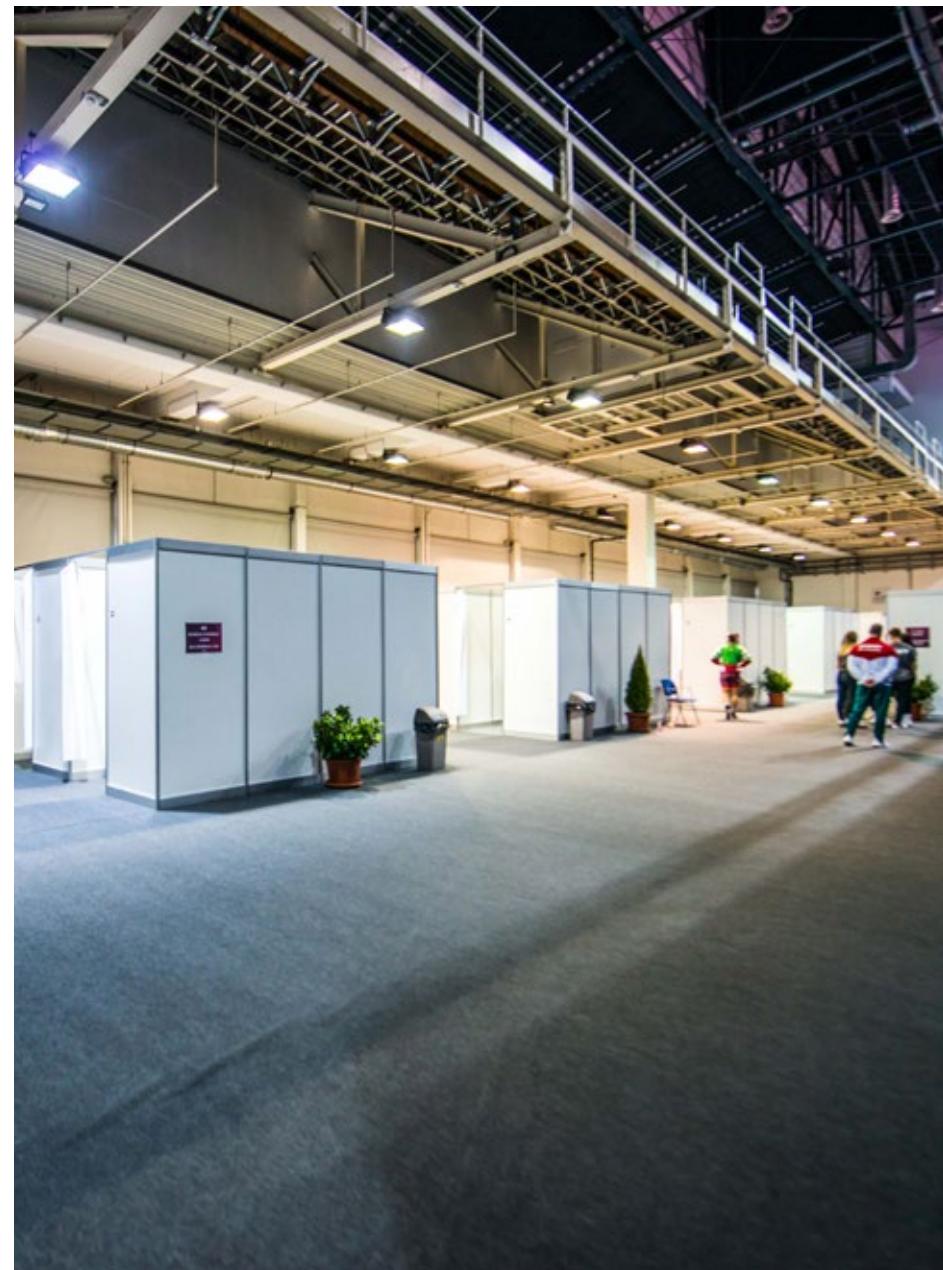


## 02. VENUE

### 2.2 Back of House (BOH)

#### WARM-UP AREA

- Hall with 4 UWW-approved mats and a massage area.
- Showers (Men and Women), Toilets (Men and Women) and Dressing Room
- Cubicles for wrestlers and coaches (number of cubicles must be calculated as follow: small team 3 wrestlers + 2 coaches, 1 cubicle for 2 teams; big team more than 10 people, 1 cubicle for 1 team). The flag of each country must be printed and hung on each cubicle.
- Cubicles should have benches with clothes hooks and waste bins.
- One ice machine and ice bags, for using all teams
- Male and female saunas with capacity for 8 people should be provided in case weigh-in is organized at the venue
- 2 test scales
- Benches around mats
- Water
- 4 TVs showing live feed from FOP and 1 TV for bouts order, total 5 TVs and 5 TV stands (will be used by call room members and teams)
- First call room should also be set up in this area; volunteers will help locate athletes for the coming bouts (3 small tables, 3 chairs ; 3 volunteers should work at this place).



## 02. VENUE

### 2.3 Training area

- The Organizing Committee should set up training facilities for all the competitors, equipped according to standard requirements and including changing rooms, showers, 2 scales, training dolls and skipping ropes. The minimum requirement for a training area is of 6 UWW-approved mats.
- The training area must be located close to the athletes' hotels or the venue
- Male and female saunas with capacity for 8 people should be provided (if the training venue is close to the warm-up area, the Organizing Committee does not need to provide saunas in two different locations).

### 2.4 Draw and technical meeting room

The draw must be done under the control of the Technical Delegate and the day before the first competition of the weight category in question.

The meeting room should be equipped with a projector and a screen. Around 80 chairs and 2 tables must be placed in the room.

The meeting room may be used as technical meeting room.



## 02. VENUE

### 2.5 Weigh-in area

A weigh-in area with space for at least 200 people must be provided.

In case the weigh-in is organized for 5 weight categories per day, a total of 6 scales is required (1 scale for each weigh category plus one reserve) ; on every day the scales must be available 2 hours before the weigh-in).

25 retractable barrier/tensabarrier posts, 5 medium-size tables, 5 small tables and 12 chairs

Partitions must be set up in the weigh-in room for medical control

Real breakfast have to be provided for the athletes the day of weigh-in, and an additional restaurant or space for breakfast should be set up next to weigh-in area.

Nail clippers and disposable gloves

5 doctors, 7 volunteers and security staff

Cubicles should be set up in the medical examination area

2 spots for UWW photographers (head to head photoshoots) at the exit (power plugs, table and chairs are required).



## 02. VENUE

### 2.6 Call room

4 TVs showing live feed (from each mat) and 1 TV displaying the bouts schedule ; total 5 TVs and 5 TV stands (that will be used by the call room members and the teams)

10 retractable barrier/tensabarrier posts

Printed A-B-C-D letters in laminated A4 format

4 small tables and 4 chairs

Scissors and tapes (red, blue and white)

Chairs or benches for volunteer basket carriers

Baskets : 18 red and 18 blue

Pictograms must be hung in the call room – see Appendix Pictograms

1 call room team leader, 3 wrestlers control assistants, 2 call room team members at the warm-up, enough volunteer basket carriers

During the competition, control assistants must additionally check all the participants' singlets. This function must be filled by the NFs' national referees. If a singlet is not consistent with UWW Regulations, the assistant should make a mark in the entry list and at the end of each competition day give this list to the Technical Delegate or the Competition Manager.



## 02. VENUE

### 2.7 Venue lining

The lining of the venue must be done in accordance with the requirements sent to the Organizing Committee by the UWW Commercial & Marketing Department.

A-frames: if 4 mats are laid during the Championships, 20 A-frames plus 4 spares are required; grand total 24 pieces of A-frames to be produced and set up around the mats; 5 pieces to be provided per sponsor.

**NOTE:** A-frame material should be cardboard, of matte color, and must not pose a risk to safety.



## 2.8 Security

Security at the venue should concentrate on the access points as well as the accreditation categories. Every access point should display its access number and accreditation category, for easy security checks. Authorized personnel should be responsible for enforcing access control.

The Organizing Committee should prepare and send a drawing of the venue with all the security check-points/positions to UWW for approval a month before the Championships.

**It is the responsibility of the Organizing Committee to familiarize the persons in charge of security with the accreditation access points and with the accreditation processes in general.**

UWW staff with UWW staff accreditation, has full access to FOP/BOH/VIP/VVIP spaces at the venue and at the other independent training venues (ITV).

Security at the FOP should be tight. This area must be kept clear, only persons with accredited access to the FOP must be able to enter, with the exception that two coaches only, or one coach and one doctor, are allowed to enter the FOP along with the athletes of one country (total 2 persons and the athletes from one country).



## 02. VENUE

### 2.9 Sport presentation

The Organizing Committee must strive to achieve the following for sport presentation: to inform, entertain, inspire and engage spectators in a manner which enhances (without overshadowing) the sport and the competition and enlightens new spectators about wrestling, and create a platform for potential post-event engagements.

No breaks between bouts : the next bout should start right after the previous bout has finished.

It must be possible to light the mats. The spotlights must be directed vertically towards the mats and must be no less than 1,500 lux, the best lighting being 1,800 lux.

For more details about sport presentation, please visit: [www.org](http://www.org)

#### AWARD CEREMONIES

The wrestlers must be dressed in their national team tracksuits and wear sport shoes or wrestling shoes. To wear shorts or flip-flops is forbidden. The line-up behind the podium must follow the following order: second, first, third, third.

It is strictly forbidden for wrestlers who are on the podium to carry national or other flags or have any kind of identification on them other than the regulatory ones of their national outfits. The Organizing Committee is responsible for the good implementation of these guidelines.

The flags are hoisted at the same time but with a slight difference between their heights: 1st at the top, 2nd slightly below and the two 3rds lower still. When the short version of the national anthem of the country of the winner is played, officials and athletes must turn towards the flag for salute.

Athletes enter and leave to the accompaniment of music. Award winners are presented in the following order:

#### Other awards / 3., 3. bronze / 2. silver / 1. gold

The Organizer must present each participant with a diploma certifying his or her participation. The Organizing Committee must provide medals and certificates for each weight category as follows:

---

**1st place** **a gold medal and a certificate**

---

**2nd place** **a silver medal and a certificate**

---

**3rd place** **a bronze medal and a certificate**

---

**3rd place** **a bronze medal and a certificate**

The privilege of awarding medals belongs to the President of United World Wrestling, who can delegate this honor to highly placed individuals in attendance, as well as to United World Wrestling Bureau Members. The presentation order is determined in consultation with the UWW protocol officer.

The following persons are required for the award ceremonies :

- 1 person for VIP escort
- 1 person for athletes escort
- 3 persons for trail bearers.

#### AWARD PODIUM AND BACK DROP

The award podium dimensions should be 5.5 meters by 1 meter (2nd place 1.5 m, 1st place 1.5 m and 3rd place 2.5 m).

The standard dimension of the back drop should be 8 meters by 5 meters.



CHAPTER

# TECHNOLOGY



## 03. TECHNOLOGY

IT requirements document for World Championships

IT requirements document for Continental Championships

IT requirements document for Ranking Series

### NETWORK REQUIREMENTS

- For FOP dedicated Internet Connection 200+ Mbps international upload
- For UWW TV dedicated Internet 100-200Mbps Mbps international upload (confirm with UWW IT)
- Internet WiFi for Bureau and Media – separate line
- Gigabit network switches according to list 8-24 ports
- Cat6 cables (Cat5e accepted)
- 2x prepared SIM cards with 40GB Internet backup
- IT Specialist available on site (to solve technical issues).

### VIDEO DISTRIBUTION REQUIREMENTS

- Video teams are producing 1080p50 content through HDMI or 3G-SDI
- Cable has to be Coaxial 75Ω (SMPTE 424M standardized) with 3G-SDI BNC connectors
- It can be HDMI for short runs
- For the scoreboard HDMI can be used as well as 3G-SDI with converters.

### COMPUTERS WITH FOLLOWING SPECIFICATIONS

- Processor Intel i5, English Windows 10/11, Mouse, LAN port
- HDMI output Full HD, Clean install, max 4y old, 15".

### PRINTERS

- Color Network Laser Printer for refereeing delegate
- Monochrome Network Laser Printer for secretariat
- Backup printer (can be USB only), backup toners, paper.

### SCREENS

- Challenge LED screen with 16:9 ratio and physical pixels > 1280 horizontally (1920 recommended)
- Scoreboard LED/TV connected to scoreboard tablet PC, provided by UWW IT
- 24"-27" LCD monitors with HDMI input 1x per mat + 1x at secretariat for challenge system
- TV's outside FOP on stands according to the provided equipment plan. Video connections to FOP via SDI/Fiber/HDMI/DVB-T2/DVB-C2.

### DURING COMPETITION

- If English can't be used easily in your country: 1 or 2 translators
- 1 IT specialist in charge of the network and the video (screens, big screen, laptops...) available all the time on site.
- Runners (volunteers who run between secretariat and the mats for the score sheets, programs and startlists) – 2 per mat
- Timekeepers (National Category referees to use the scoreboards) – 2 per mats
- Secretariat Assistants – 1-2
- Transport for 5-7 team members available at request.

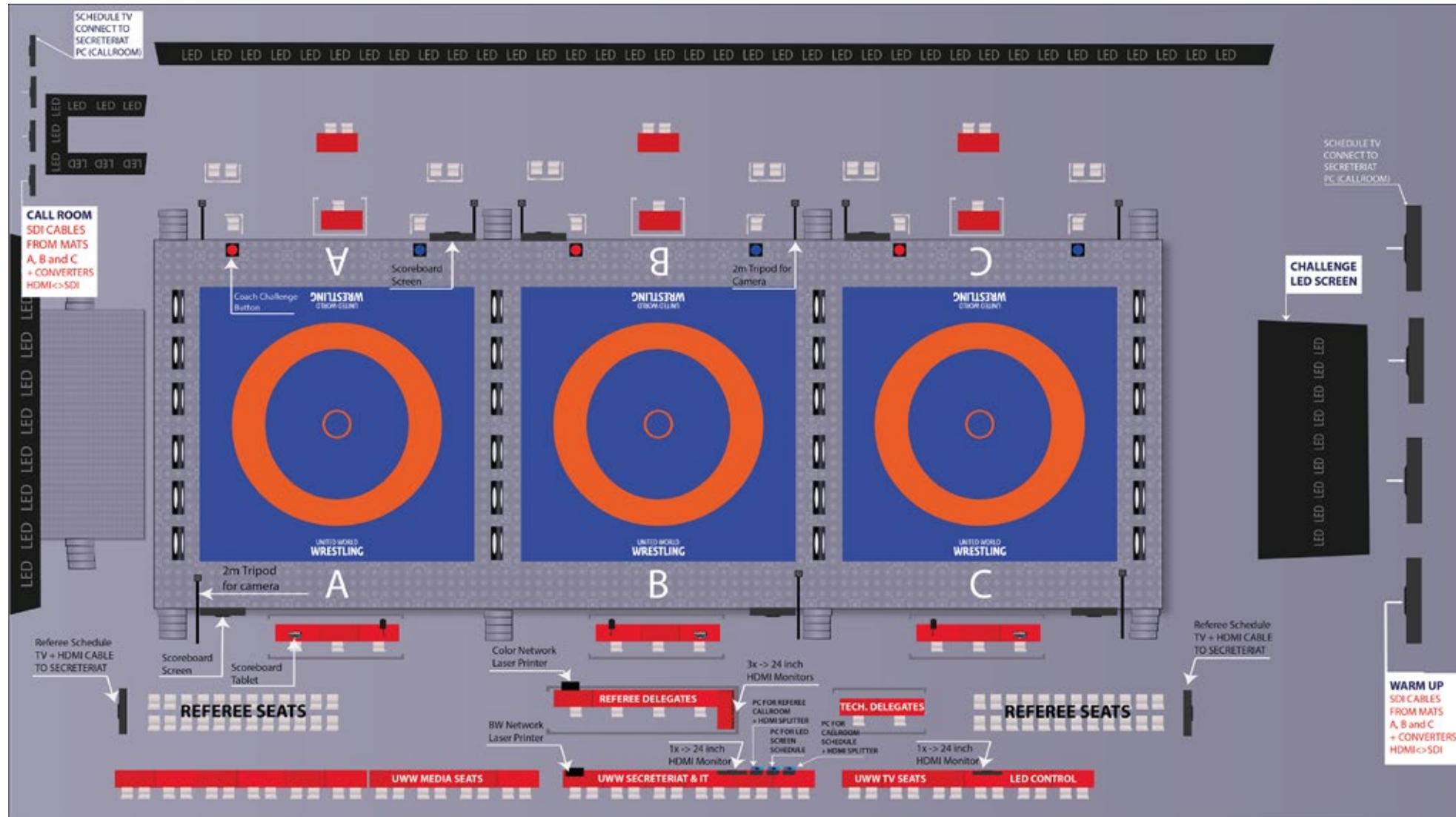
### POWER SUPPLY REQUIREMENTS

(power supply and tables has to be provided as the first priority)

- 110V/240V 50Hz/60Hz, 1kVA per position
- 12 sockets per mat
- 20 sockets at the secretariat tables
- 20 sockets at the refereeing delegate table
- 20 sockets at media positions.

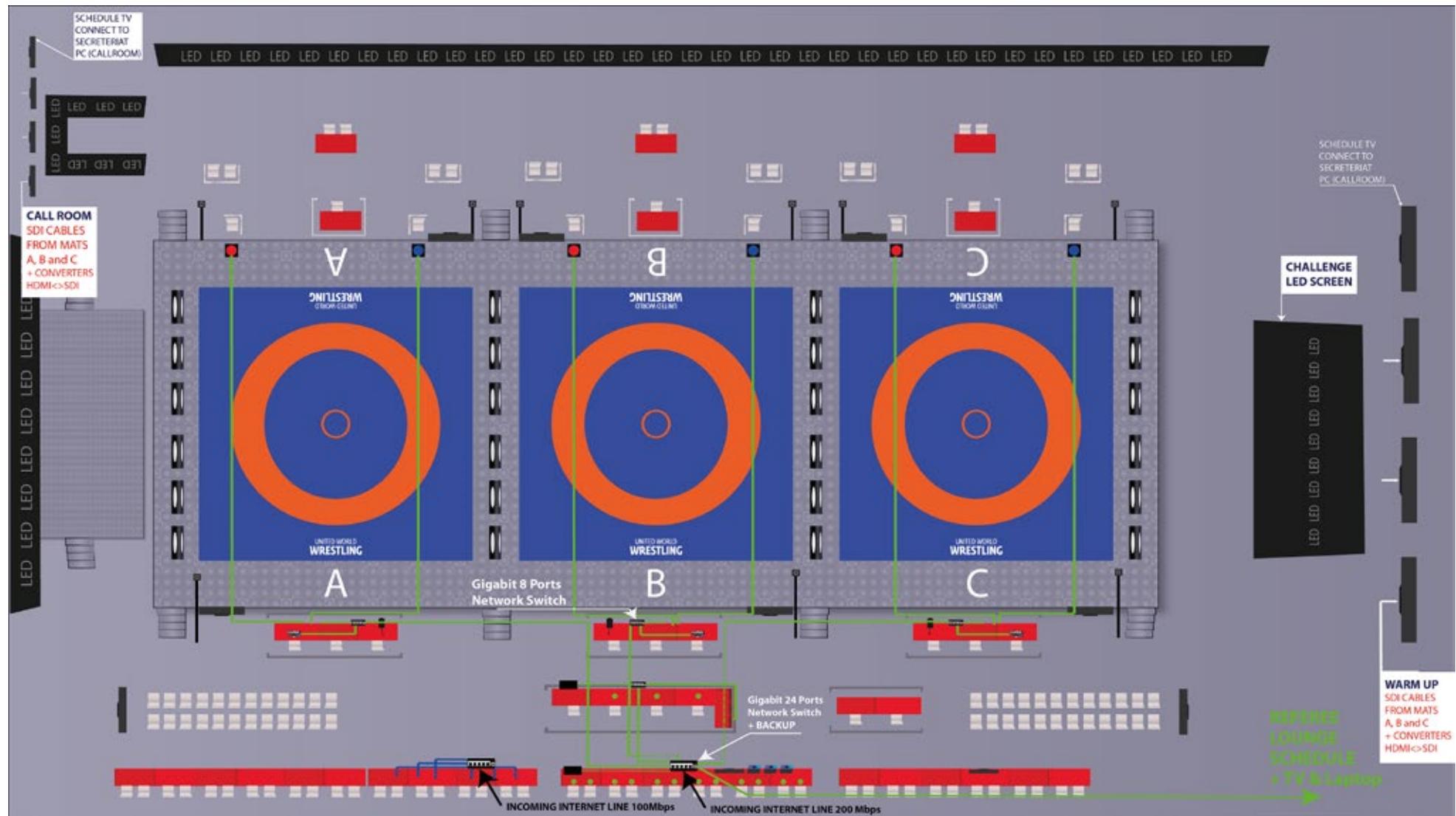
## 03. TECHNOLOGY

### EQUIPEMENT



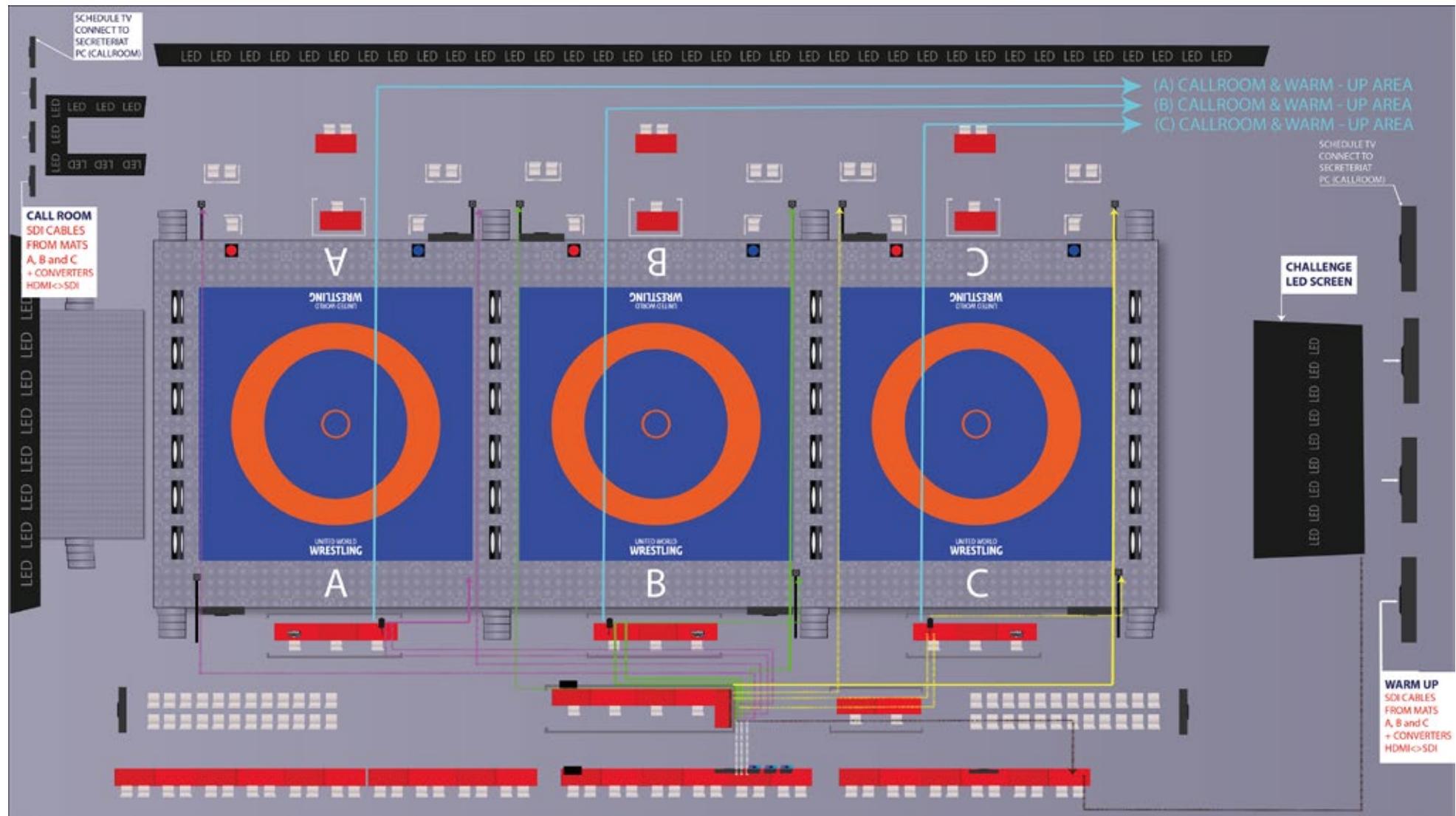
## 03. TECHNOLOGY

## NETWORK



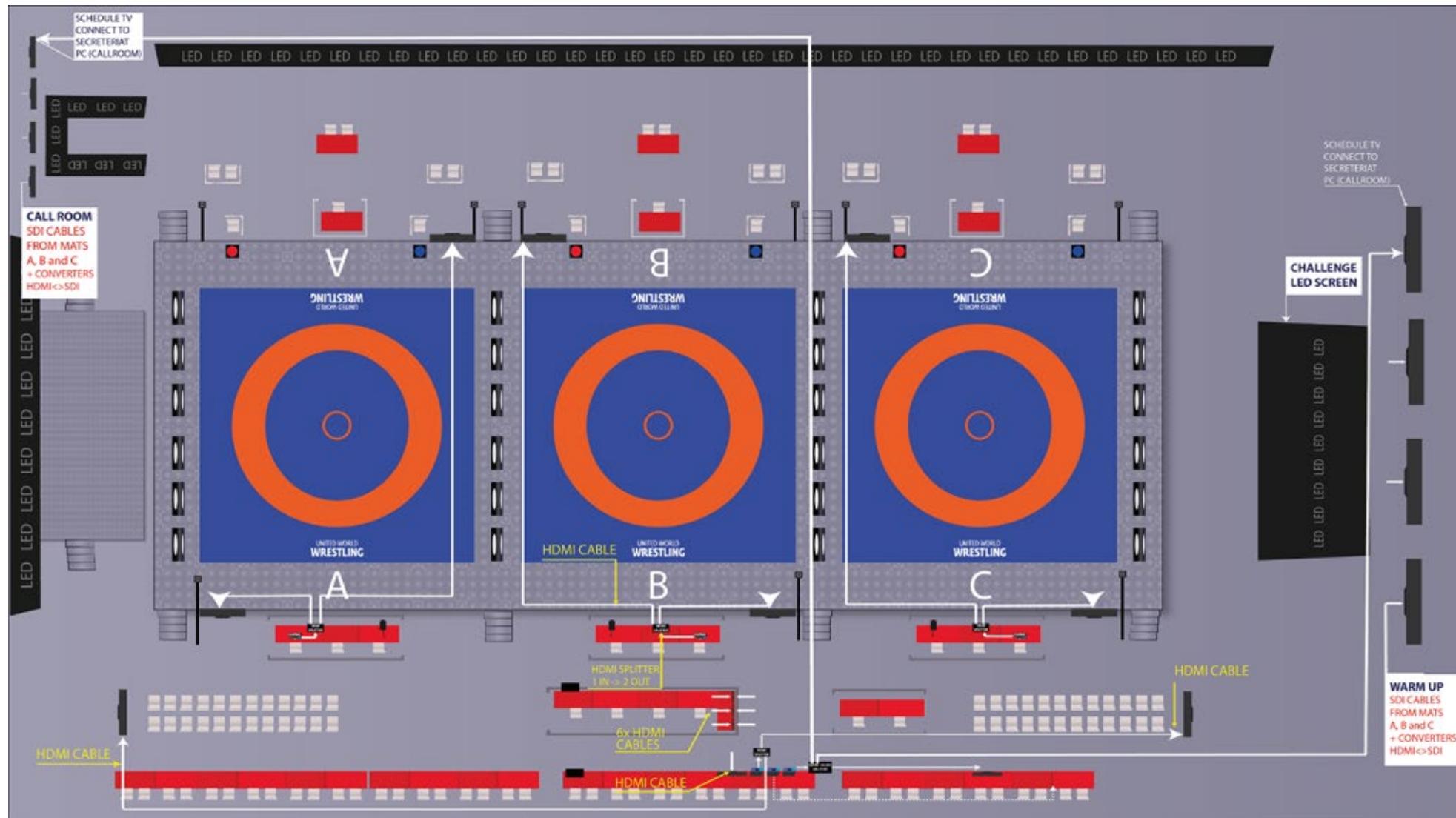
## 03. TECHNOLOGY

### 3G - SDI



## 03. TECHNOLOGY

### HDMI



CHAPTER

# MEDIA AND PRESS OPERATION AREA

## 04. MEDIA AND PRESS OPERATION AREA

### PRESS TRIBUNE

Access to the Press Tribune is allowed only to people with the appropriate accreditation. Consequently, entry to this area must be checked by an official from the Organizing Committee and the UWV press operations. This tribune is strictly prohibited to the public.

The Press Tribune, situated preferably in the middle of the tribunes, in the middle of the 3 or 4 mats, should offer, for a European and Continental Championships, between 140 and 200 seats (depending on the country where the Championships is being held) equipped with tables, hard wire connections and power sockets (for journalists using personal laptop computers).

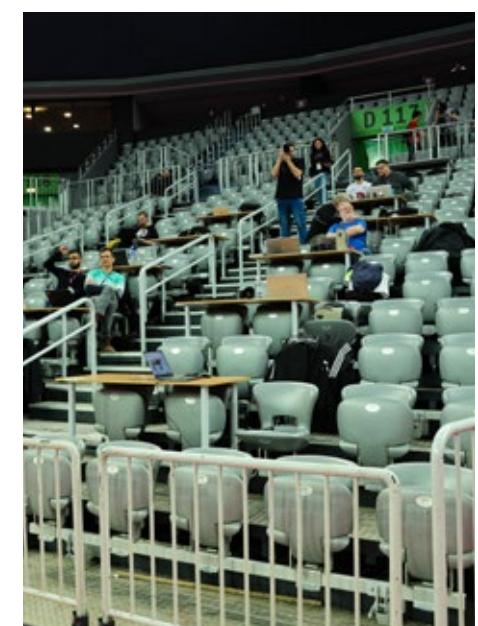
A press work room with tables, chairs and power sockets must be available near the Press tribune. In this room, or when it is possible in another room, telecommunications must be installed by the national telecommunication service of the host country. The basic structure must consist, for a European Championships, of an Internet connection reserved to the press center (60Mo Download and Upload symmetrical connection).

The Organizing Committee must pay for this communication equipment. Journalists must pay for their personal lines and, of course, for their calls.

All results are available and published live:

**Option 1:** UWV Website [www.org](http://www.org)

**Option 2:** UWV App



## 04. MEDIA AND PRESS OPERATION AREA

### PRESS CENTRE

The size and the equipment of the Press Centre must correspond to the number of accredited journalists.

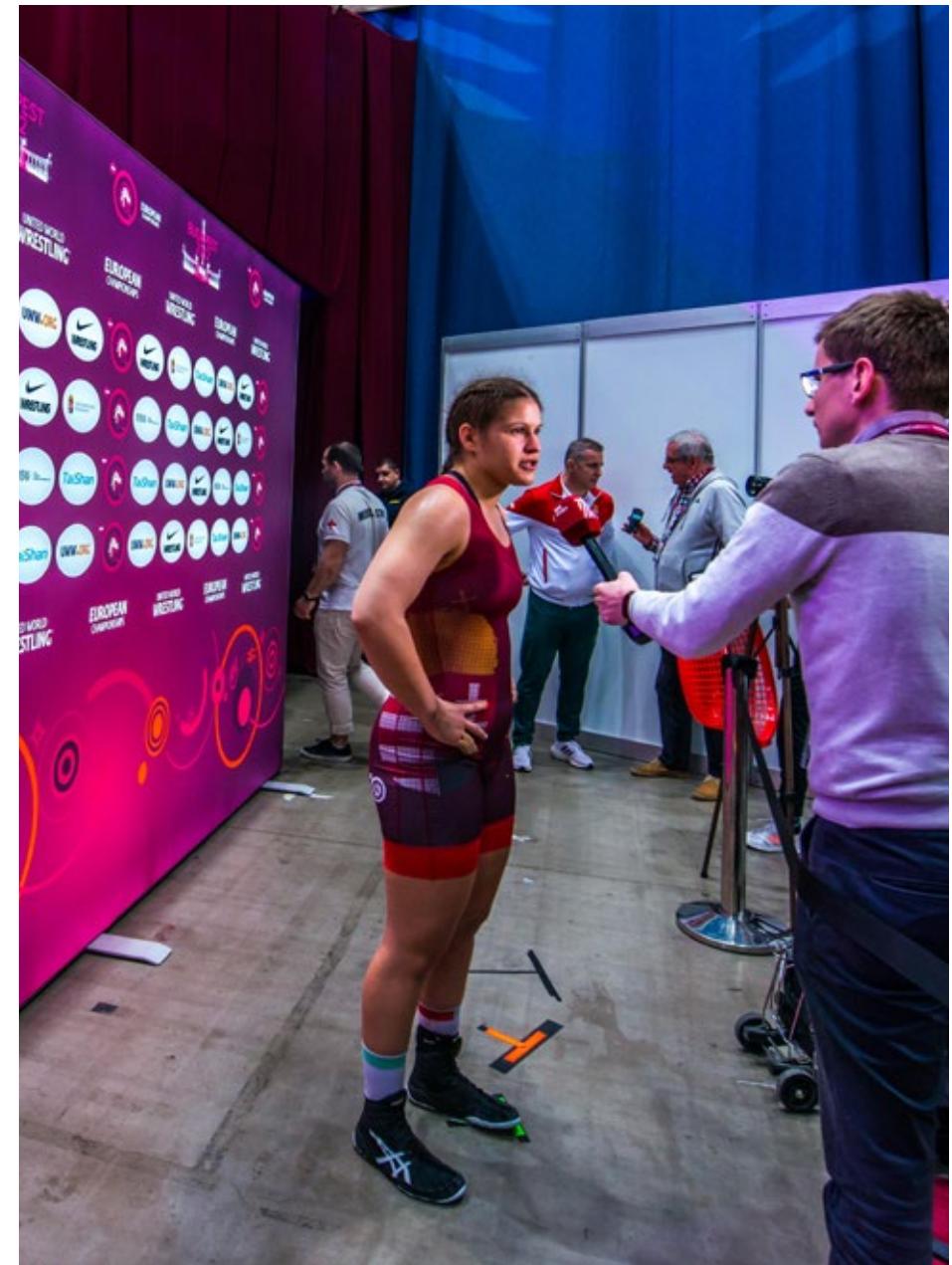
Working conditions must conform to AIPS standards:

- Internet
- telephones
- computers
- interview areas
- seats with desks for journalists
- photocopies
- bar – buffet.

### MAIN CAMERA, COMMENTATOR'S POSITION AND PHOTOGRAPHER AREA

The position of the TV main camera must be on the same side as the mat chairman, the VIPs, also the commentator's position have to be on the same side of the TV main camera. Additionally, the main camera and the other cameras should not block the view of the technical delegates, the refereeing delegates and the technical staff.

Access must be provided to photographers near each mat, at central points, on raised platforms of 6m by 4m, with an unobstructed view. Lighting must range from 1,500 lux to 1,800 lux and must be consistent on all mats. The stands must provide space for 100 photographers.



## 04. MEDIA AND PRESS OPERATION AREA

### MIXED ZONE AND I-ZONE

A mixed zone and an I-zone should be set up by the Organizing Committee for athletes exiting the FOP.

### PRESS CONFERENCE

A formal Press Conference area is needed for pre-event press conferences and for special press conferences after competition for winning teams, athletes, coaches and officials. The press conference room should be equipped with a podium for speakers and appropriate furniture, fixtures and equipment (FF&E), technology, sound equipment, acoustic control, lighting and interpretation services. Specifically, the requirements are as follows: head table for six, three microphones, plus a podium for a moderator, PA system and a multi-box for plug-in audio recording ; seating capacity for 100 people.

- Lights should be provided
- A UWW press-conference back drop in this area is mandatory
- Name display for featured speakers
- Two side tables for information distribution
- Head table and podium should be on a riser
- TV cameras area should be behind the last row of seats, with power strips and a multi-box for getting audio without putting microphones on the front table.

### REQUIREMENTS FOR UWW MEDIA TEAM/UWW ANNOUNCER

#### On-Site/In-Arena

- Dedicated local volunteer
- Dedicated translator
- Dedicated table for 4-6 persons (the same table as for the secretariat)
- 2 dedicated seats for UWW\*
- Table should be on the FOP, elevated and in good viewing range of all mats
- Power sockets, internet cables
- Equipment lockers (or room) with access limited to media staff only
- 2 computer monitors
- Split screen in situations where a FOP-elevated position is not possible
- 6 dedicated high-speed internet lines
- Media dedicated high-speed wireless connection
- 5+ photo/tv vests for on-the-FOP UWW media staff.

\* **NOTE:** the UWW announcer's position must be close to the final mat with good view of all mats.

#### Other:

- 3mx3m (9ftx9ft) thick black drape
- Portable UWW-logo back drop
- Gaffers tape
- 3 TV-quality lights with stands.

CHAPTER

# MEDICAL AND ANTI-DOPING

## 05. MEDICAL AND ANTI-DOPING

### MEDICAL STAFF

A UWW Doctor will be assigned to the Championships. During a competition held under the auspices of UWW, the UWW Doctor (if not applicable, the medical officer appointed by the Organizing Committee) is responsible for the entire health protection organization and the supervision of doping controls.

The Organizing Committee must provide enough medical assistance for the entire competition (one doctor per competition area), 3 or 4 doctors for the medical examination and a medical auxiliary. In addition, an ambulance must be ready to take injured competitors to the hospital. Contacts must have been made with the nearest hospital for emergency treatment.

- 1 doctor per mat
- 1 medical assistant per mat
- 5 doctors for the medical check before the weigh-in.

For more details about medical requirements, please visit:

[Medical Regulations](#)

### ANTI-DOPING CONTROL

The Organizing Committee must take all the steps necessary to ensure that the anti-doping tests can take place, and guarantee that the samples will be analyzed by a WADA-accredited laboratory.

In particular, the Organizing Committee shall contact its National Anti-doping Organization (NADO) or any other recognized service provider to act as the Sample Collection Authority (SCA) and organize and deliver the tests in accordance with the UWW Anti-doping Rules, the World Anti-doping Code and WADA's International Standards for Testing & Investigation. Once the SCA is selected, the Organizing Committee shall forward their contact details to the International Testing Agency ([uww@ita.sport](mailto:uww@ita.sport)) as well as the contact details of the Organizing Committee's responsible person for that area.

The Organizing Committee shall ensure that the security of the doping control room(s) and the privacy of wrestlers are guaranteed. It shall also ensure that the doping control room(s) are used only and exclusively for that purpose.

The number of tests will be decided and communicated to the Organizing Committee. The type, the timing and the distribution of the tests are also decided by UWW and will be communicated separately by UWW to the NADO or the other service provider selected by the Organizing Committee.

The costs engendered by the anti-doping tests will be borne by the Organizing Committee of the Championships. If United World Wrestling requires additional doping tests, it will bear the cost of these doping tests.

### REQUIREMENT

- Doping control rooms (2 separate rooms, one for men (with 2 sample offices) and one for women)
- Medical room.

For more details about the requirements for the Doping Control Station (DCS), please contact [uww@ita.sport](mailto:uww@ita.sport)

CHAPTER

# FINANCIAL OBLIGATIONS OF ORGANIZERS OF SENIOR WORLD CHAMPIONSHIPS



## 06. FINANCIAL OBLIGATIONS OF ORGANIZERS OF SENIOR WORLD CHAMPIONSHIPS

Competition	Inspection visits (2-3 per Championships)	Paid for during the competition			Representation expenses **
		Staff Members	Travel*	Stay*	
Senior World Championships	* Travel and accommodation (business class) 5 to 7 persons	United World Wrestling President	1st class	Yes	Yes
		United World Wrestling Secretary General	Business class	Yes	Yes
		2 technical delegates	Business class	Yes	Yes
		1-3 appointed doctors	Economic class	Yes	Yes
		2 refereeing delegates	Economic class	Yes	Yes
		Bureau Members and their spouses	-	Yes	-
		20 Staff United World Wrestling	-	Yes	-

\* travel fee = from home to the competition venue and return, plus visa cost  
 accommodation = hotel and food

\*\* The period for which the Organizer pays the representation fee, CHF 100.- or the equivalent in convertible local currency per day, payable on the spot to the technical delegates and the assigned referees, starts 48 hours before the competition and ends 24 hours after the competition. For competitions hosting a referee clinic, the representation fee is payable to the refereeing delegates and starts 24 hours before the beginning of the clinic.

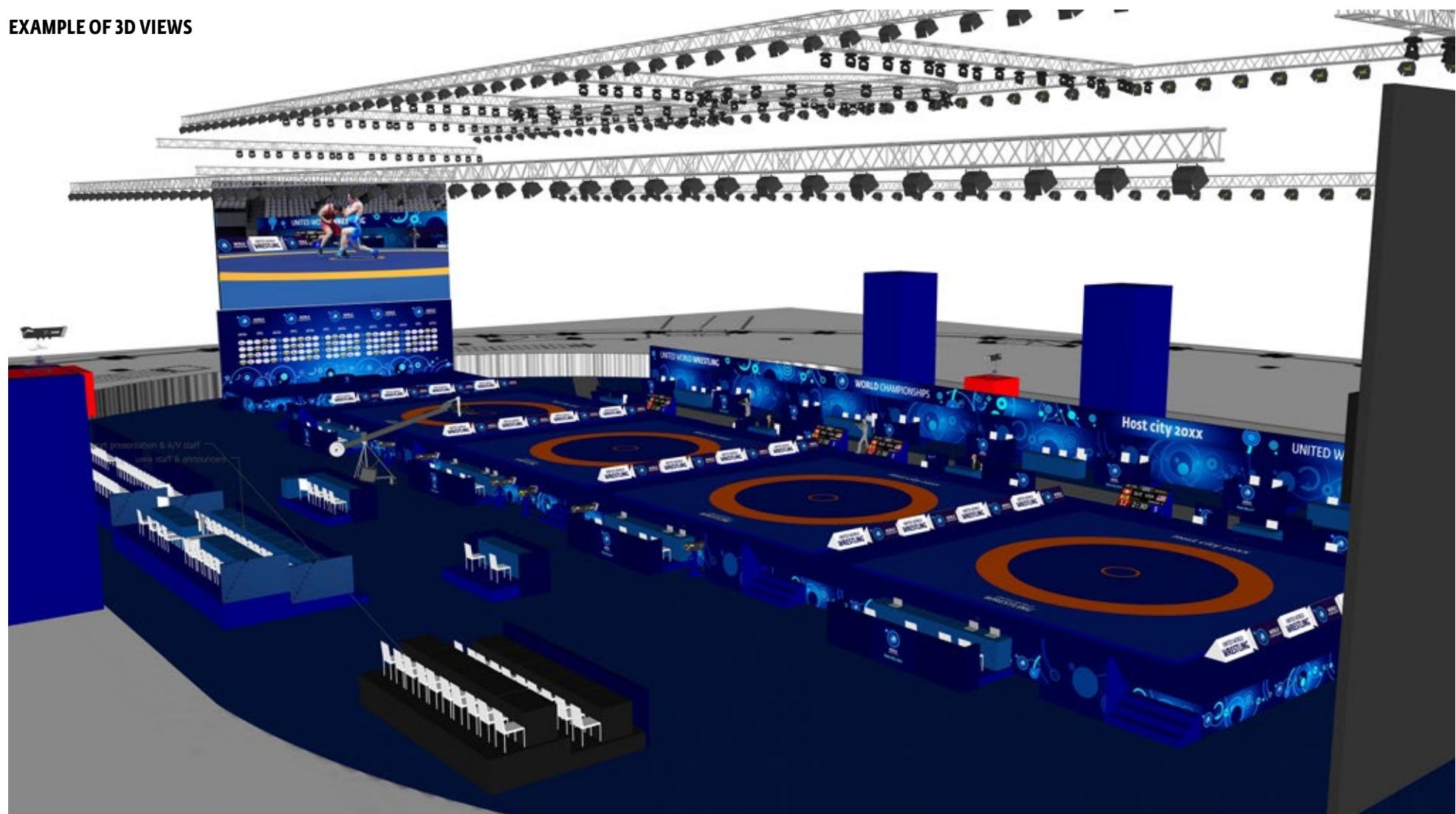
Please understand these Regulations are subject to change – updates will be published on <https://uww.org/host-cities>.

CHAPTER

# 3D VIEWS AND DRAWINGS

## 07. 3D VIEWS AND DRAWINGS

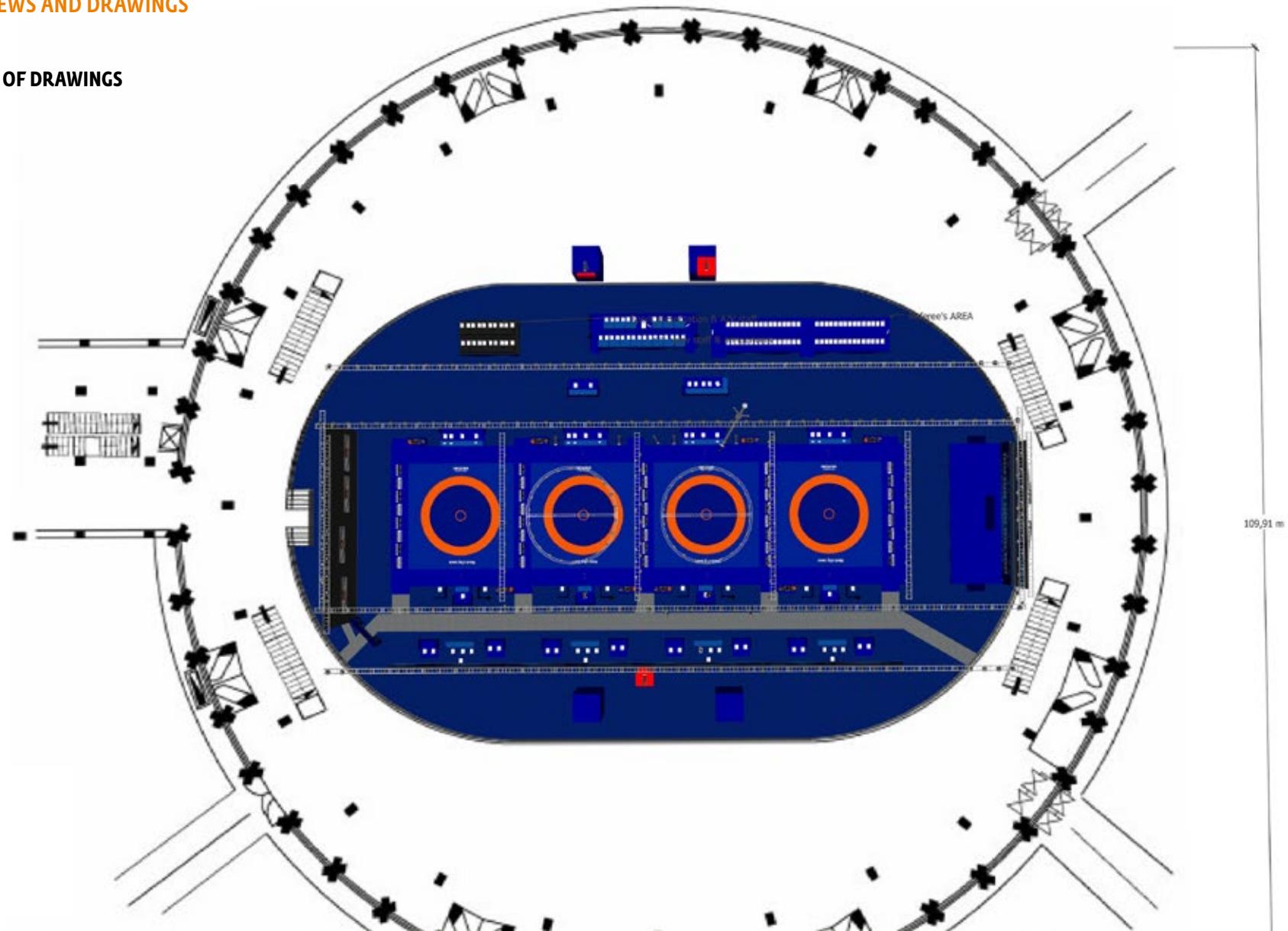
### EXAMPLE OF 3D VIEWS



Please contact [sports@uww.org](mailto:sports@uww.org) if you would like to receive the standard 3D drawing in Sketchup (Skp) version.

## 07. 3D VIEWS AND DRAWINGS

### EXAMPLE OF DRAWINGS





UNITED WORLD  
WRESTLING

EUROPEAN CHAMPIONSHIPS

BUDAPEST 2022

WRESTLE BUDAPEST

WRESTLING

WRESTLING

TatShan

UNIVAC

2022

10:45

CHAPTER

# SPORT EQUIPMENT LIST

## 08. SPORT EQUIPEMENT LIST

### 8.1 Field of Play - Technology and FF&E (Furniture, Fixtures & Equipment) requirements (calculations established for 4 mats on FOP)

Scoreboards: at least 2 LED plasma screens per mat, one on the side of the mat chairman's table, one on the athletes' entrance side – total 8 plasma screens.

The position of scoreboards must be agreed with the UWW Sports and IT departments.

**For Games, World and European Championship: 2 additional side screens - total 16 plasmas.**

LED plasma screen(s) tilted downwards – minimum 2 m by 1 m

The scoreboards (plasma screens) have to be placed on another platform, close to the mats.

The video replay system requirements are indicated in UWW Technical Regulations, page 27.

For challenges, additional Jumbo screens have to be set up on the FOP. In accordance with UWW Rules, this is a big screen (minimum 1 per mat) that must be visible from the entire venue.



## 08. SPORT EQUIPMENT LIST

### THE FOLLOWING PADDLES ARE REQUIRED (Fig. 1):

- Red and blue paddles - 1, 2, 4, 5 - numbered (each number and colors 9 sets + 1 spare, total 10 sets)
- Red and blue – blank paddles (each colors 9 sets + 1 spare, total 10 sets)
- White – blank paddles (9 pieces + 1 spare, total 10 pieces)

If 4 mats are used (Fig. 2):

- Red and blue soft protest object /pillows/ (each colors 4 pieces + 1 spare, total 10 pieces)
- White soft object /pillows/to be used by mat chairman (4 pieces + 1 spare, total 5 pieces)

### ID CARDS WITH HOLDERS FOR REFEREES (Fig. 3)

- Depends on how many referees will attend competition, + spares

### MEDIUM TABLES (Fig. 4)

- 24 tables + enough for managing the technical table

### CHAIRS (Fig. 5)

- 45 Chairs + enough for managing the technical table

### AUDIO AND LIGHT SYSTEM (Fig. 6)

- Audio and light system on the FOP for the announcers and the award ceremonies



Figure 1

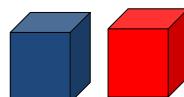


Figure 2



Figure 3



Figure 4



Figure 5



Figure 6

## 08. SPORT EQUIPMENT LIST

### CLEANING AND DISINFECTION OF FOP/BOH MATS BEFORE, DURING AND AFTER COMPETITION (Fig. 7-10)

- Mat Mop Kits (3 pieces + 2 spares = total 5 pieces)
- Spray bottle with cleaning solution (3 pieces + 2 spares = total 5 pieces)
- Special disinfection solution (enough for disinfecting of all mats)
- Microfiber Cloths (enough for cleaning all mats)
- Disposable gloves (enough for cleaners)

P.S. Full disinfection of the FOP, of the warm-up mats and of the training mats must be done every day before the start of the competition (not earlier than two hours before), after the morning session and after the evening session.

### SHOE COVERS (Fig. 11)

- To be available on the bathroom (for the referees)

### RETRACTABLE BARRIER/TENSABARRIER POSTS (Fig. 12)

- 20 pieces

### TABLE CLOTHS

- Enough for covering all tables on FOP

### TABLE NAMEPLATES (Fig. 13)



Figure 7



Figure 8



Figure 9



Figure 10



Figure 11



Figure 12



Figure 13

## 08. SPORT EQUIPMENT LIST

### 8.2 Weigh-in area - requirements and FF&E (calculation established for 5 weight categories per day)

#### WEIGH-IN SPACE

##### Weigh-in rooms

- 1 line per weight category
- A weigh-in area with space for at least 200 people must be provided



#### Medical examination room

- 1 medical examination room per each weight category for the athletes privacy
- Surface: each room approx. 4 sq. m.

#### SCALES (Fig. 1)

- 1 scale for each weigh-in room + 1 reserve scale (total: 6 scales)
- Every day all the scales must be calibrated 2 hours before weigh-in



Figure 1

#### MEDIUM TABLES

- 1 table for each weigh-in room and medical room, total 12 tables



## 08. SPORT EQUIPEMENT LIST

### CHAIRS (Fig. 3)

- 2 chairs for each weigh-in and medical area (total: 20 chairs)
- + chairs or benches for the athletes and officials for waiting area



Figure 3



Figure 4



Figure 5



Figure 6

### NAIL CLIPPERS AND DISPOSABLE GLOVES (Fig. 5-6)

### SAUNAS (Fig. 7)

- For men and for women
- with a minimum capacity of 8 persons per sauna

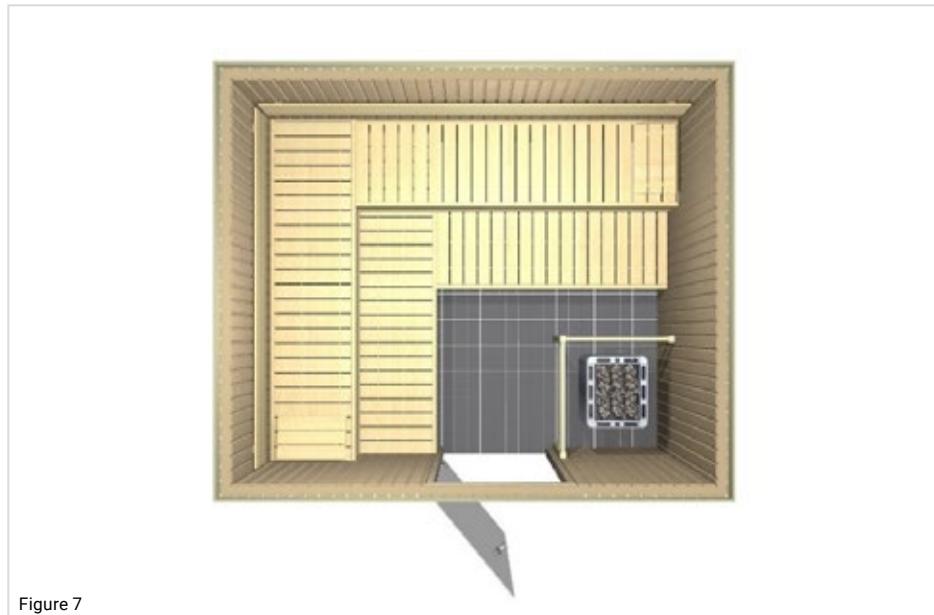
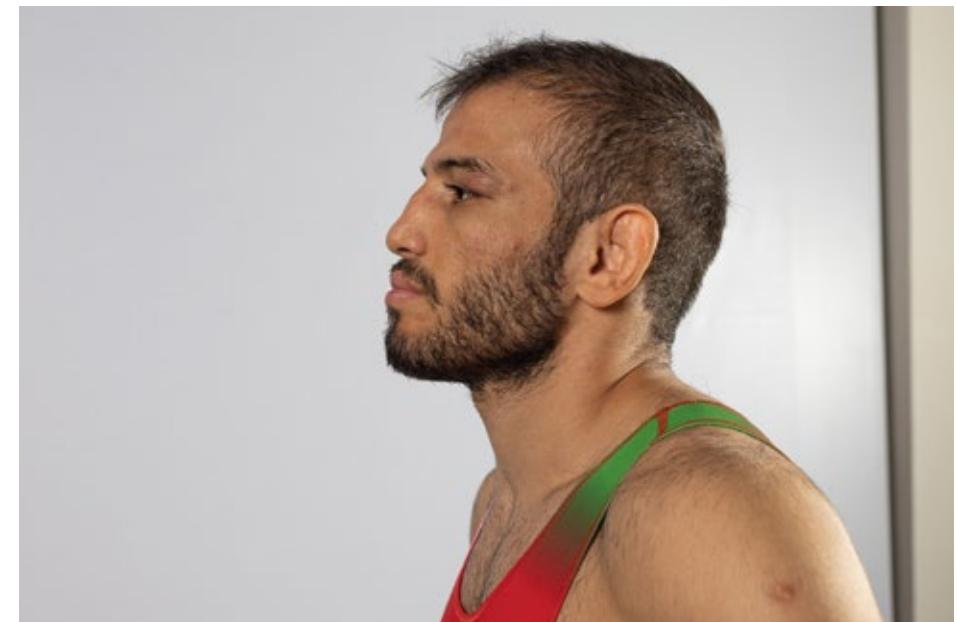


Figure 7

## 08. SPORT EQUIPEMENT LIST

### PHOTO POINTS

- Photo Points directly at the Scale
- 4 photo points at World Championships; All other championships  
2 photo points
- Circulation must be organized so the athlete may directly reach the photo point after weigh-in
- White photo backdrop, Height 2 meters and 1.5 meters wide
- A storage room with a lock must be provided to store the photo point equipment
- Photo points must be closed off and not accessible by coaches or fans





## 08. SPORT EQUIPEMENT LIST

### 8.3 Warm-up and Mats – requirements and FF&E

#### WARM-UP SPACE

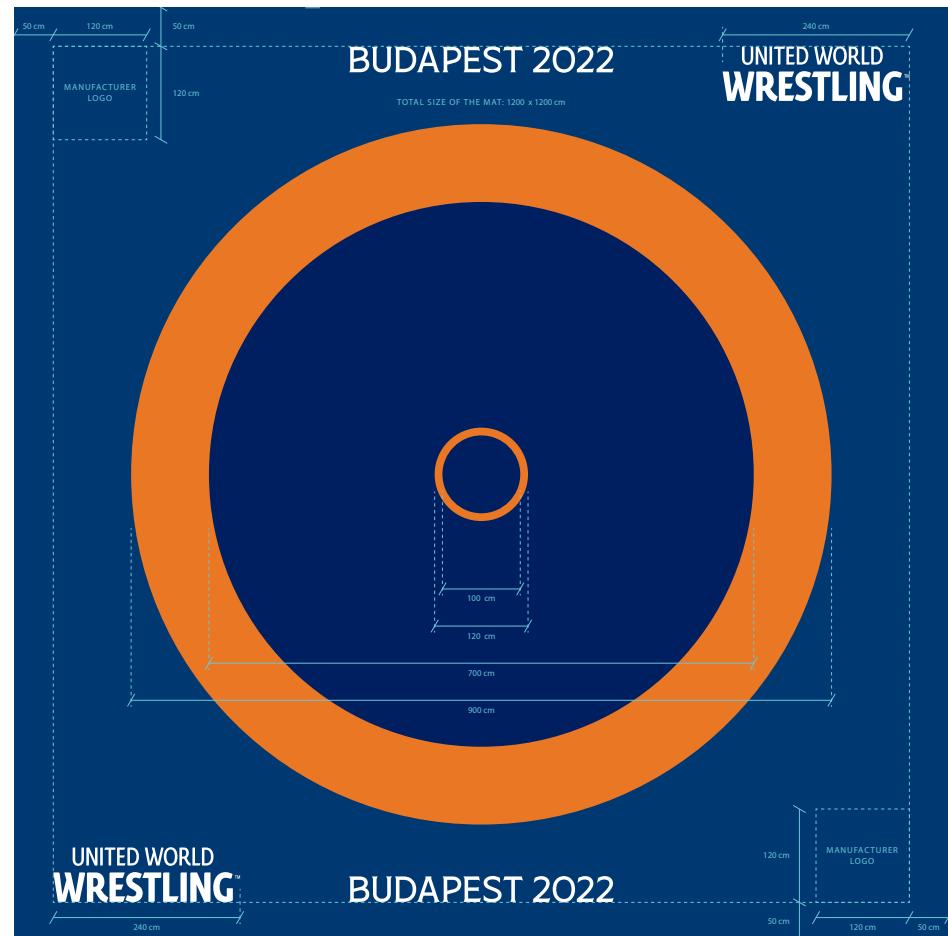
- Enough to fit 4 mats, and changing rooms

#### UWW-APPROVED MATS

- 4 + 1 mats for the Field of Play
- 4 mats for the warm-up area
- 6 mats for the training area

Total: 16 mats (cover and foam)

**Important note:** Safety distance between the wall/cubicles and the mats in the warm-up and training areas must be at least 3 meters.



## 08. SPORT EQUIPMENT LIST

### CUBICLES FOR WRESTLERS AND COACHES (Fig. 1-4)

The number of cubicles must be calculated as follows:

- Small team 3 wrestlers + 2 coaches, 1 cubicle for 2 teams
- Big teams more than 10 persons, 1 cubicle for 1 team
- The flag and name of each country must be printed and hanged on each cubicle
- Cubicles should be lockable

Each cubicle should be provided with :

- Lockers
- Benches with clothes hooks
- Waste bins
- Physio-bed, preferably one per cubicle ; otherwise 6 to be provided beside the saunas



Figure 1



Figure 2



Figure 3



Figure 4



Figure 5



Figure 6

## 08. SPORT EQUIPEMENT LIST

### SCALES (total: 4 scales) (Fig. 7)

- 2 for warm-up area
- 2 for each saunas (1 male, 1 female)



Figure 7



Figure 8

### BENCHES (Fig. 8)

- Total: 35 pieces



Figure 9



Figure 10

### DRY ERASE BOARD - FREESTANDING (Fig. 9)

- Total: 2 boards

### TABLES (total: 8 tables) (Fig. 10)

- 4 small tables for call room team members at Warm-up
- 4 medium tables for team officials and coaches at Warm-up



Figure 11



Figure 12

### CHAIRS (total: 16 chairs) (Fig. 11)

- 8 chairs for call room team members at Warm-up
- 8 chairs team officials and coaches at Warm-up

### FIRST AID KIT (Fig. 12)

- Total: 6 pieces

### SKIPPING ROPE (Fig. 13)

- 10 pieces



Figure 13



Figure 14

### TRAINING DUMMY (Fig. 14)

- 10 pieces

## 08. SPORT EQUIPEMENT LIST

### TVS WITH TV STANDS

- Preferably: 4 large screens displaying the bouts' schedule, 1 per mat; if not possible, at least 1 large screen must be set up for all 4 mats (to be used by call room members and teams).
- 4 large screens showing live feed from the FOP, 1 per mat (to be used by call room members and teams).



## 08. SPORT EQUIPEMENT LIST

### 8.4 Call room – requirements and FF&E

#### WALKY-TALKIES FOR COMMUNICATION BETWEEN WARM-UP AREA, CALL ROOM AND THE FOP TEAM LEADERS (Fig. 1)

- 10 walky-talkies

#### TVS WITH TV STANDS (Fig. 2-3)

- 2 large screens displaying the bouts' schedule, one for the second call room and one for the last-call room
- 6 large screens showing live feed from the FOP, 1 per mat. One set for the second call room and one for the last-call room

#### TENSABARRIER POSTS (Fig. 4)

- About 16 pieces

#### TABLES (Fig. 5)

- 4 tables



Figure 1



Figure 2



Figure 3



Figure 4



Figure 5

## 08. SPORT EQUIPEMENT LIST

### CHAIRS (Fig. 6)

- 8 chairs



Figure 6



Figure 7

### BENCHES OR CHAIRS (Fig. 7)

- For call room team members

### SCISSORS & TAPE (Fig. 8-9)

- Tape (red, blue and white)



Figure 8



Figure 9

### BASKET (Fig. 10)

- Red and blue
- 18 red and 18 blue + 2 spare



Figure 10

## 08. SPORT EQUIPEMENT LIST

### 8.5 Award ceremony requirements\*

#### MEDAL CEREMONY PODIUM

- Flag rise mechanism
- Flags of all participating countries with spares
- Anthems of all participating countries
- UWW Anthem

#### TRAY BEARER

- 4 persons
- VIP and wrestlers escort
- Flags of all participating countries

**\*NOTE:** The Sport Presentation and Program Guidelines are available on our website ([www.org](http://www.org)).



EUROPEAN CHAMPIONSHIPS



EUROPEAN  
CHAMPIONSHIPS

UWW.ORG

WRESTLING

TaiShan

WRESTLING



CHAPTER

# VIP AND REQUIRED ROOMS

# 9



## 09. VIP AND REQUIRED ROOMS

United World Wrestling Bureau Members will be seated in the zone for officials reserved for them for the opening ceremony, the competition and the closing and medal ceremonies. United World Wrestling officials will sit in the two to three first rows reserved for officials, following the United World Wrestling protocol in front of the center mat.

In the first row: representatives of local authorities (Minister or other dignitary representing the highest authority in the country hosting the event). On the left of this person will be the United World Wrestling President and on his right the representative of the IOC or the NOC.

The President of the Organizing Committee of the event will sit to the left of the United World Wrestling President or his representative.

The President of the NOC of the host country will sit to the left of the United World Wrestling President (on the second seat).

A private room at the competition venue will be made available to these guests and the VIPs. Refreshments such as coffee, tea, etc., will be served.

An office and a room must be set up next to the VIP tribune for the United World Wrestling President with Internet. A room must also be available for the United World Wrestling Secretary General.

Exclusive rooms with snacks and beverage for:

- United World Wrestling Bureau Members
- United World Wrestling VIPs and guests
- Organizing Committee VIPs.

The organizing committee must provide an exclusive room for hospitality purposes to host Bureau Members, VIPs, UWW Sponsors and guests. The room must fulfil the following requirements:

- Capacity for 50 people
- Direct access to VIP seating
- View from the hospitality area onto the field of play.

Catering must be provided one hour before the start of the competition until one hour after the last medal ceremony.

In addition, the following rooms are required:

- Technical Delegates room
- Refereeing Delegates room
- Referee meeting room
- UWW staff room
- UWW IT/storage room

CHAPTER

# SUSTAINABILITY, CULTURE AND EDUCATION

## 10. SUSTAINABILITY, CULTURE AND EDUCATION

The Organizing Committee shall plan, manage and deliver the Event in a way that enhances environmental, social and economic opportunities and minimizes adverse impacts.

The Event can provide the opportunity to promote sustainable legacies, such as an increased environmental awareness and improved policies and practices. Therefore, sustainability needs to be an Organizing Committee's commitment rooted in the vision and values of United World Wrestling.

The Organizing Committee should ensure it displays environmental and social sensitivity in the venue development and operations, educates the public on sustainability issues and raises the general awareness of the host city's citizens and guests in environmental, social and economic practices. Indicatively, its role includes:

- Public and Media communications about LOC's sustainability performance
- Environmental management and compliance monitoring of all venues and managing interface with key statutory authorities
- Responding appropriately to activities of sustainability-related interest groups
- Mobilizing the Event's participants to partake in the Organizing Committee's sustainability objectives
- Indirect control of contractors carrying out environmentally relevant activities (e.g. power supply, waste management).

The Organizing Committee must submit the following items to UWW for review:

- Consolidated information related to sustainability
- Information materials for any sustainability initiative undertaken (if applicable).

For more information related to sustainability: <https://uww.org/governance/sustainability>

## 10. SUSTAINABILITY, CULTURE AND EDUCATION

### 10.1 Culture & Education

#### WRESTLING BEYOND THE FIELD OF PLAY

The UW Development Department recognizes the importance of promoting wrestling beyond the field of play and contributing to a sustainable community. In collaboration with the local organizing committee (LOC), the following activities are organized before or after major events to further this goal:

- More than Medals – Continental and World Cadet Championships
- World Senior Championship
- Continental Championships
- National and Regional Courses

### 10.2 Pedagogic and team building sessions

These sessions aim to help wrestlers, coaches, referees and officials develop not just their physical abilities but also their mental and emotional skills. Wrestlers will learn how to work together as a team, communicate effectively with each other, and build strong relationships that will help them succeed in life beyond the sport



## 10. SUSTAINABILITY, CULTURE AND EDUCATION

### 10.3 Coaches Courses

These courses are designed to help coaches improve their skills and knowledge in wrestling. Coaches will learn the latest techniques and strategies in wrestling and how to effectively train their wrestlers to reach their full potential.



### 10.4 Referee Courses

These courses are aimed at helping referees improve their skills and knowledge in wrestling. Referees will learn the latest rules and regulations in wrestling and how to make fair and accurate decisions during matches.



### 10.5 Anti-Doping Seminars

These seminars aim to educate wrestlers, coaches, and officials about the dangers of performance-enhancing drugs and to promote fair play and sportsmanship in wrestling.

## 10.6 Psychological and Nutrition Sessions

These sessions aim to help wrestlers develop the mental and physical skills they need to succeed in wrestling. Wrestlers will learn how to manage stress, stay focused, and maintain a healthy diet to achieve their goals.



## 10.7 Climate and Environmental Awareness

These sessions aim to promote awareness of climate change and the importance of protecting the environment. Wrestlers will learn how they can reduce their carbon footprint and take steps to protect the environment.



## 10.8 Athlete Safety and Harassment Prevention

These sessions aim to promote athlete safety and prevent harassment in wrestling. Wrestlers will learn how to recognize and prevent harassment and how to report it if it occurs.



## 10.9 Cultural exchange

One of the most rewarding aspects of cultural exchange programs is the opportunity to experience new and exciting activities beyond the usual sporting events. Sightseeing tours, for instance, are a great way to learn about the local culture and history of the host country. Participants get to take guided tours of local attractions and cultural sites, led by knowledgeable guides who provide fascinating insights into the history and significance of the various landmarks. This is a perfect way to explore and appreciate the beauty and diversity of the host country while also fostering cultural exchange.

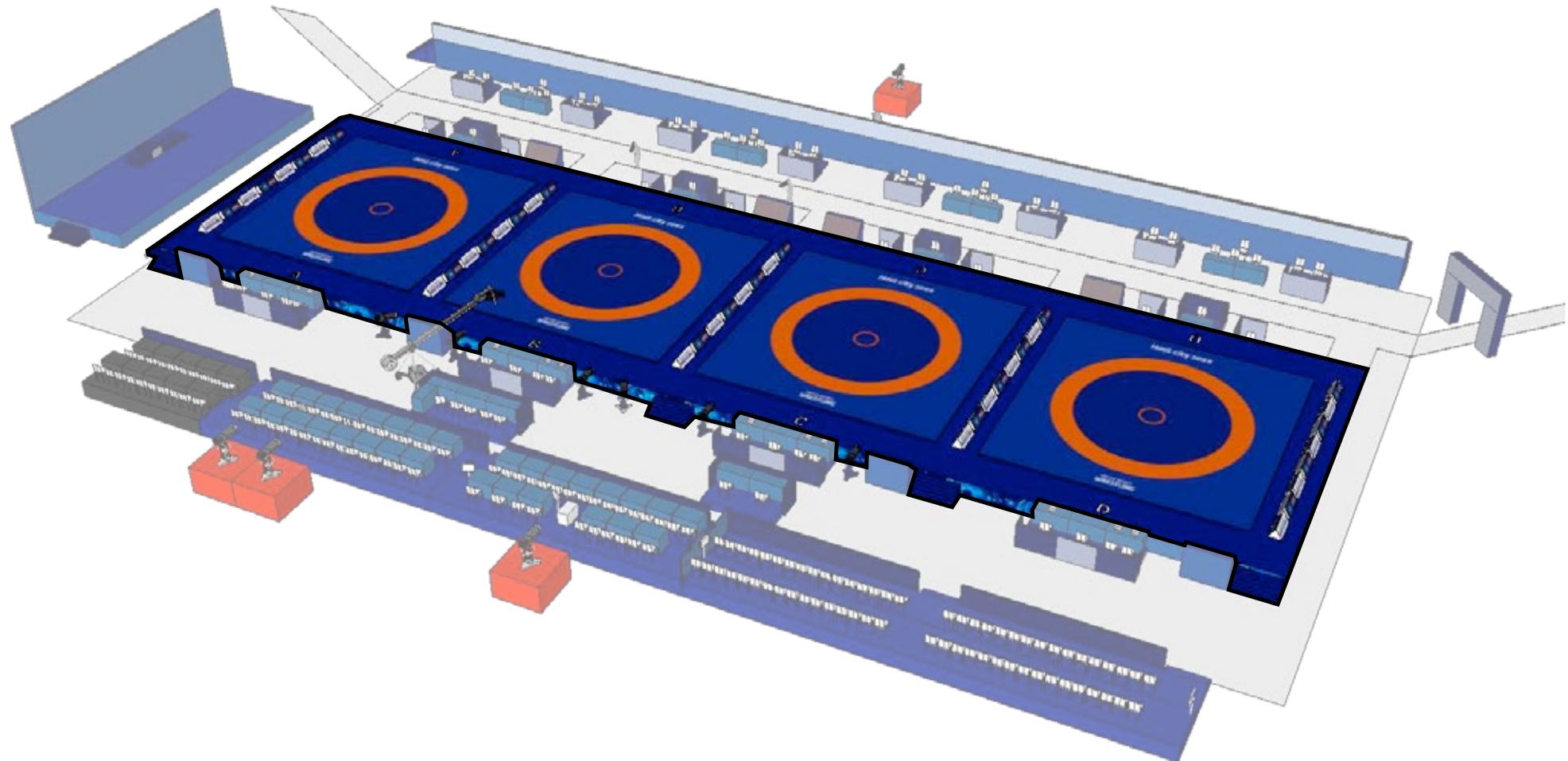


CHAPTER

# APPENDIX

## APPENDIX

### EXAMPLE OF FOP DRAWING



Download the FOP Guidelines:

[https://cdn.uefa.org/s3fs-public/2021-01/fop\\_drawing\\_-\\_compressed\\_version.pdf?VersionId=mEW4ROaT6l1\\_QlrtfDI0nuzzv08hF6e6](https://cdn.uefa.org/s3fs-public/2021-01/fop_drawing_-_compressed_version.pdf?VersionId=mEW4ROaT6l1_QlrtfDI0nuzzv08hF6e6)

## APPENDIX

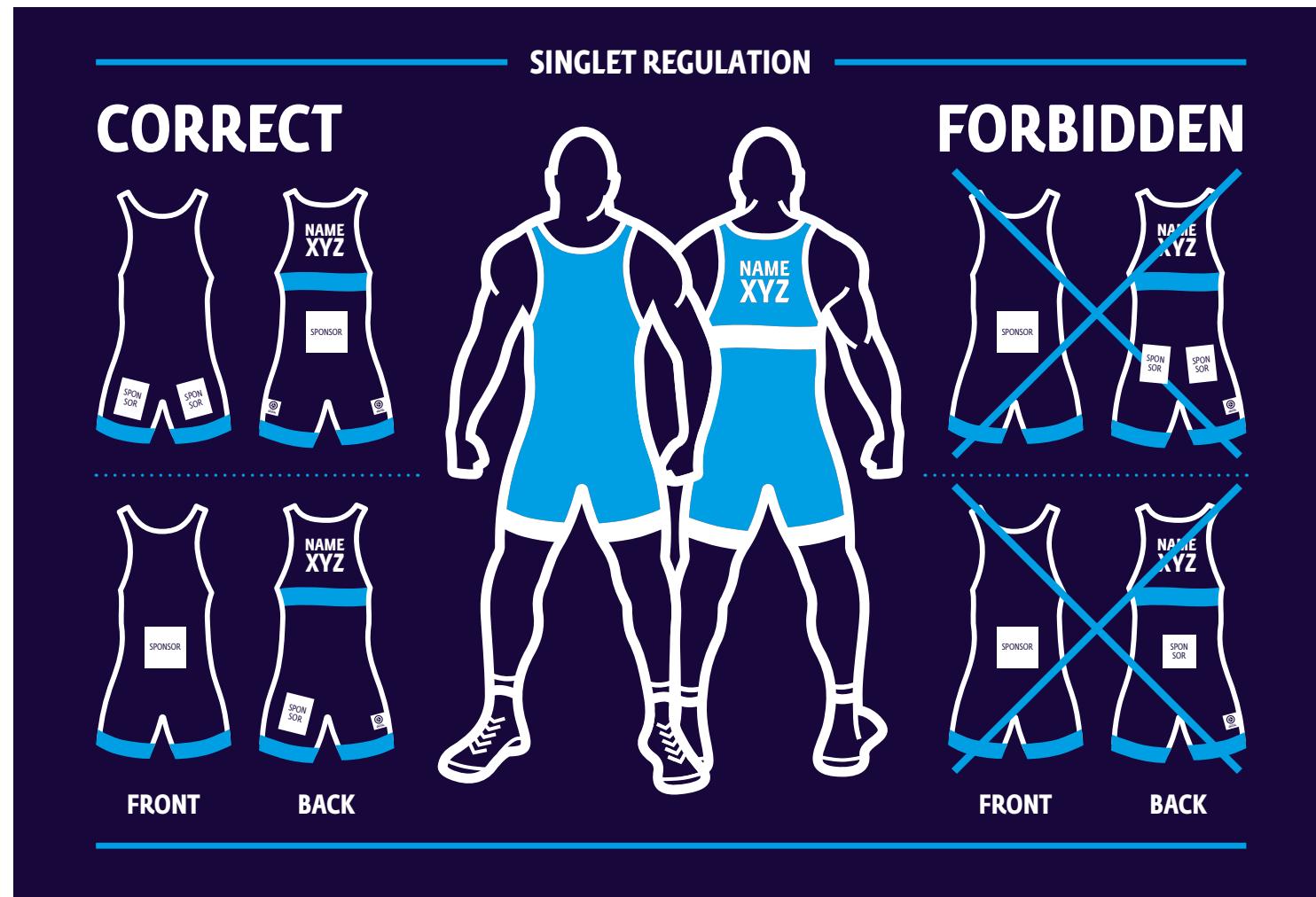
### EXAMPLE OF SPP



Download the SPP Guidelines: [https://www.dropbox.com/s/40rcy8poqiaxh51/SPP\\_GUIDELINES\\_A.pdf?dl=0](https://www.dropbox.com/s/40rcy8poqiaxh51/SPP_GUIDELINES_A.pdf?dl=0)

## APPENDIX

### EXAMPLES OF UNIFORM GUIDELINES



<https://www.dropbox.com/sh/cxrwxtaqy0xbh9h/AAC8wFTLOLIV78fkDmKit10Ja?dl=0>

## APPENDIX

### EXAMPLE OF A CALL ROOM



## APPENDIX

### EXAMPLE OF DRAW ROOM



## APPENDIX

### EXAMPLE OF BACK OF HOUSE







UNITED WORLD  
**WRESTLING**

**UWW.ORG**

This guide is an additional tool for each organizer but the official United World Wrestling regulations and requirements prevail.