



UNITED WORLD  
WRESTLING

# EVENT INSPECTION REPORT



# UNITED WORLD WRESTLING DELEGATES' DUTIES DURING THE INSPECTION OF CHAMPIONSHIPS AND CUPS

The requirements outlined in this document apply to all Championships and Cups, even if they have only been bid for and if the Championship or Cup concerned has not been attributed.

According to the Requirements for the organisation of United World Wrestling Events, up to three visits may be carried out. The first one must take place at the United World Wrestling official request and within two months of the official notification. The inspection report and the appropriate documents must be sent to the United World Wrestling a maximum of 10 days after the inspection has taken place.

During each visit, the United World Wrestling inspector must obligatorily meet the National Federation's leaders, as well as those of the organising committee. The United World Wrestling inspector must meet the sporting bodies and government representatives of the country concerned in order to discuss not only the organisation of the Championship or Cup, but also all the other questions laid down by United World Wrestling.

The United World Wrestling inspector must explain clearly that the responsibility for organising the Championship or Cup is the National Federation's, and not the organising committee's or any other sponsors. The organising committee is only the executive body of the National Federation.



## THE DUTIES OF THE UNITED WORLD WRESTLING INSPECTOR ARE AS FOLLOWS:

1. All the provisions which appear in the General Regulations for Championships and International Competitions and the complete bid file must be studied by the United World Wrestling inspector.
2. The United World Wrestling inspector's mission is not limited to stating the facts. His duty is also to intervene, so that all the conditions laid down by the United World Wrestling are fulfilled.
3. The inspector must pay special attention to the quality of the board and lodging, as well as to hygiene conditions.
4. The number of rooms available must be sufficient to accommodate all participants. We highlight the importance of visiting all the proposed hotels, including backup options, to offer several alternatives should a problem arise.
5. Depending on the quality of the accommodation and of the food, the United World Wrestling inspector expresses his opinion on the amount of the accommodation fee. The final decision concerning this fee is taken by the United World Wrestling Bureau. This question must be included in all the inspector's reports.
6. A particularly important question concerns the organisation of the information system. As is mentioned in the United World Wrestling Regulations, the inspector must ensure that working conditions for the television, press and video technicians are ideal.
7. The competition must be held on United World Wrestling approved new mats. By "new mats", it is meant that the mats are bought either the year before the competition or the year in which it will be held. During the first visit the trademark of the mats must be determined. It is reminded that the mats must obligatorily be installed on a podium.
8. During the visits and with the co-operation of the organiser, the inspector defines the procedure to follow to ensure the necessary visas are issued, as well as defining the welcoming arrangements and local transport for all participants.
9. With the co-operation of the organiser, the inspector examines the application method of the Protocol Regulations. He draws programmes showing how the protocol ceremonies (opening ceremony, award ceremonies, closing ceremony) will take place.
10. The inspector must examine the score board system and the system for circulating information within the venue (big screens...).
11. The inspector must ensure that the following are available and must also check the facilities in them: offices reserved for the United World Wrestling President and the technical delegates, doctors' room, room for doping tests, weighing room, referees' room, press room (which must be equipped with enough up-to-date means of communication).
12. The inspector must ensure that there are enough changing rooms, showers and toilets and rest rooms.
13. The inspector must specify with the organiser which places in the tribunes will be reserved for the Bureau members and the United World Wrestling's guests (VIP sector), for wrestlers, referees and team leaders, members of the Press, operators from television companies which will have acquired the rights to broadcast unilaterally and for people who will have acquired the recording rights for educational audiovisual recording. Therefore, a 2D drawing of the venue is mandatory to understand the locations of each population group.



## THE FOLLOWING POINTS IN PARTICULAR MUST BE THE SUBJECT OF A DETAILED REPORT:

- Welcome at the airport (United World Wrestling President, technical delegates, members of the Bureau, teams) before going through passport control.
- Distance between the airport and the accommodation site, between the accommodation site and the competition venue.
- Means and duration of local transport (for United World Wrestling President, technical delegates, Bureau members, teams).
- Accommodation for teams and referees, which must be separate.
- Accommodation for the United World Wrestling President and Bureau members, which must be different from that used for referees and teams.
- Temperature outside, temperature inside the competition hall (air conditioning system).
- Television coverage, provision of the international feed, detailed information on TV production (if applicable)
- Sponsoring, marketing, advertising in the hall, advertising spaces reserved for United World Wrestling advertisers.
- Size of the FOP, training and warm-up areas. The minimum sizes for FOP are as follows: for 2 mats - 27m x 14m, for 3 mats - 40m x 14 m, for 4 mats - 53m x 14m.
- Security service.
- Number of translators at the teams' disposal.
- Rooms for Bureau and other United World Wrestling bodies meetings, translation service.

## IMPORTANT NOTE

The United World Wrestling inspector must know the General Regulations for Championships and International Competitions and the bid file submitted by the organiser. His/her report must include all the questions which appear in these documents.

The United World Wrestling inspector's report must be sent to the United World Wrestling Sports Department at [sports@uww.org](mailto:sports@uww.org) **within 10 days of the inspection visit.**



# 1. CHAMPIONSHIPS

Competition

City

Country

Date of competition

Date of inspection

UWW Inspector's name

# 2. TRANSPORTATION

## TRANSPORTATION MANAGER

Name

Telephone

E-mail

Name of the international airport – train stations where the LOC will welcome the participants

Reception and welcome desk at the airport

YES

NO

Reception and welcome desk at the hotel

YES

NO



## KIND OF TRANSPORTATION

The organizer confirms that the following types of transportation, each with dedicated drivers, will be provided according to requirements to and from stations, airports, accommodation sites, competition venues, and training locations:

### Teams (delegations)

Shuttle buses

### UWW staff

Mini-bus

### UWW President

Private car

### UWW Secretary General

Private car

### UWW Technical Delegate(s)

Private car

### UWW Referee Delegate(s)

Private car

### UWW Doctor

Private car

### UWW Sports Department

Private car

### UWW Bureau Members

Mini-buses or buses

### UWW referees

Mini-buses or buses

### UWW Continental Council President and members (if applicable)

Mini-buses or buses

If the transportation mentioned above cannot be provided for these groups, please specify the alternative:



# 3. ACCOMODATION

## ACCOMODATION MANAGER

Name

Telephone

E-mail

## ACCOMODATION FOR TEAMS (DELEGATIONS)

Hotel I (name)

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Sauna(s) (number and capacity)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO



## Hotel II (name)

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Sauna(s) (number and capacity)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO

## Hotel III (name)

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Sauna(s) (number and capacity)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO



**Hotel IV (name)**

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Sauna(s) (number and capacity)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO

**Hotel V (name)**

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Sauna(s) (number and capacity)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO



**Hotel VI (name)**

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Sauna(s) (number and capacity)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO

**Hotel VII (name)**

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Sauna(s) (number and capacity)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO



**Hotel VIII (name)**

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Sauna(s) (number and capacity)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO



## ACCOMMODATION FOR REFEREES

### Hotel I (name)

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO

### Hotel II (name)

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO



## ACCOMODATION FOR UWW STAFF

### Hotel I (name)

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO

### Hotel II (name)

Address

Category (star rating)

Travel time from the airport (minutes)

Distance from the venue

Capacity of single rooms

Capacity of twin rooms

Website

Backup hotel

YES

NO



## ACCOMODATION FOR UWW BUREAU MEMBERS

**Hotel I** (name)

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Capacity of single rooms

Capacity of twin rooms

Special rooms (UWW President, UWW Secretary General)

Website

Backup hotel

YES

NO

**Hotel II** (name)

Address

Category (star rating)

Travel time from the airport (minutes)

Travel time from the venue (minutes)

Capacity of single rooms

Capacity of twin rooms

Special rooms (UWW President, UWW Secretary General)

Website

Backup hotel

YES

NO



## 4. CLEANING, CATERING & WASTE MANAGEMENT

### CLEANING, CATERING & WASTE MANAGER

Name

Telephone

E-mail

### TEAMS – BREAKFAST

PLACE

At the hotel

YES

NO

If no, where?

Buffet / a la carte / other (please specify)



## TEAMS – LUNCH

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)

## TEAMS – DINNER

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)



## REFEREES – BREAKFAST

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)

## REFEREES – LUNCH

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)

## REFEREES – DINNER

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)



## UWW STAFF – BREAKFAST

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)

## UWW STAFF – LUNCH

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)

## UWW STAFF – DINNER

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)



## UWW BUREAU MEMBERS – BREAKFAST

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)

## UWW BUREAU MEMBERS – LUNCH

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)

## UWW BUREAU MEMBERS – DINNER

### PLACE

At the hotel                      YES                      NO

If no, where?

Buffet / a la carte / other (please specify)



## 5. VENUE

### SPORT & VENUE MANAGER

Name

Telephone

E-mail

### COMPETITION VENUE

Venue name

Address

Telephone

Website



Seating capacity (spectators)

Drawing of the venue and FOP provided

YES NO

Podium size

Air conditioning

YES NO

Rate the quality of the mats (if present) from 1 to 5

Number of mats

FOP (Field of Play)

Training area

Warm-up area

Brand of mats

Call room with necessary furniture

YES NO

Warm-up area at the venue with all necessary facilities (size)

Saunas in the venue (number and capacity)

Accreditation place (location)

Technical conference room with necessary equipment (projector, projector screen and microphones)

YES NO



|                              |     |    |
|------------------------------|-----|----|
| Referees office              | YES | NO |
| TD office                    | YES | NO |
| UWW President office         | YES | NO |
| UWW Secretary General office | YES | NO |
| UWW Bureau Members Lounge    | YES | NO |

Number of changing rooms

Number of showers with hot water

Number of toilets

Weigh-in area (location)

Training area (location)

Event synchronizing with TV

YES NO



# 6. SECURITY

## SECURITY MANAGER

Name

Telephone

E-mail

Total number of persons in charge of security

at the main entrance of competition hall

at the spectators zone

at the FOP

UWW President Security

VIP Security

UWW staff zone security

anti-Doping zone security

hotel security

media security

Connection with national police

YES

NO



## 7. MEDICAL

### DOPING AND MEDICAL MANAGER

Name

Telephone

E-mail

Full address of the hospital, which will be provided to our IMSSA Insurance

Hospital's telephone number and contact name

Distance from venue to the hospital

Number of ambulance teams provided

Number of doctors (not paramedics) per mat



## 8. VENUE TECHNOLOGY SERVICE

### VENUE TECHNOLOGY MANAGER

Name

Telephone

E-mail

|  |     |    |
|--|-----|----|
| Internet backbone ISP to venue (fiber 1 Gbps or more)  | YES | NO |
| Internet line for UWW HTR (if TV is planned, 200 Mbps)   | YES | NO |
| Internet for Technology and Results Team (200 Mbps)  | YES | NO |
| Internet for Accreditation Center (60 Mbps+)   | YES | NO |
| Internet for UWW Media (100 Mbps)  | YES | NO |
| Internet for publics and athletes (open internet)  | YES | NO |
| Provision of necessary equipment for the competition system and live streaming for each mat, call room, and warm-up area | YES | NO |



# 9. VIP

## VIP MANAGER

Name

Telephone

E-mail

Number of VIP seats at the venue (location must be noted on the drawing)

|   |     |    |
|---|-----|----|
| VIP Lounge  | YES | NO |
| Catering for the VIP Lounge                                       | YES | NO |
| UWW Bureau Members Lounge   | YES | NO |
| Catering for the UWW Bureau Members Lounge                        | YES | NO |
| Separate entrance for UWW Bureau Members to venue and their seats | YES | NO |



# 10. MEDAL CEREMONY AND SPORT PRESENTATION

## EVENT SERVICE MANAGER

Name

Telephone

E-mail

Place for lifting flags (should be indicated on the drawing of FOP)

YES

NO

System of lifting flags

Size of awarding ceremony place and podium (should be indicated on the drawing of FOP)

Opening ceremony

YES

NO



# 11. MEDIA AND PRESS OPERATION SERVICE

## MEDIA AND PRESS OPERATION MANAGER

Name

Telephone

E-mail

Host broadcaster name

Contact persons

Telephone

E-mail



## OTHER REQUIREMENTS – SPECIFIC TO EACH TYPE OF COMPETITION (IF APPLICABLE)

Number cameras per mat (Position of the cameras should be indicated on drawing of FOP)

|  |     |    |
|--|-----|----|
| Live TV  | YES | NO |
| Crane  | YES | NO |
| Hand cameras   | YES | NO |
| Feed broadcasting  | YES | NO |
| Press room   | YES | NO |
| Press place at the venue   | YES | NO |
| Photographer position on FOP (should be indicated on drawing)        | YES | NO |
| Mixed zone   | YES | NO |
| Internet   | YES | NO |
| Press conference room  | YES | NO |
| Press release promotion  | YES | NO |
| Separate entrance for Press and photographers to FOP and their seats | YES | NO |



## 12. SPORT SPECIFIC VOLUNTEERS

### VOLUNTEERS MANAGER

Name

Telephone

E-mail

Total volunteers Positions (number)

Administration Team Member (number)

Athlete Services Team Member (number)

Call Room Team Leader

YES NO

Call Room Team Member (number)

Field of Play Team Leader

YES NO

Field of Play Team Member (number)

Sport Equipment Team Member (number)

Sport Information Team Member (number)



## 13. SUSTAINABILITY AND SOCIAL INCLUSION

Does the government of organizing country provide support in terms of offering sustainable solutions for the event?

YES

NO

WHICH MEASURES WILL BE APPLIED IN TERMS OF SUSTAINABILITY FOR THE FOLLOWING ASPECTS:

Transportation

Food

Waste

Equipement

Other



Does the government of the organizing country provide support in terms of offering sustainable solutions for the event?

YES

NO

Which measures are planned to be applied to promote the gender equality and discrimination avoidance?

Contact and collaboration with local schools of the city:

YES

NO

If yes, what activities are they planning to organize together?

## 14. GENERAL SPORT DIRECTOR CHAMPIONSHIP

SPORT DIRECTOR (RESPONSIBLE FOR ALL MATTERS, PERMANENT CONTACT OF TD AND UWW COMPETITION MANAGER)

Name

Telephone

E-mail



## 15. FINANCE

Participation fee per person per day (in CHF only)

### COMMENTS OF INSPECTOR

By signing this report, all parties confirm the accuracy and reliability of the information provided and are aware that any changes to this report without the official permission of UWW will result in sanctions being applied to the organizer.

Place

Date

Inspector name  
and signature

National Federation President  
name and signature





UNITED WORLD  
**WRESTLING**

# **APPENDIX FOR THE BEACH WRESTLING EVENT (IF APPLICABLE)**



# 1. CHAMPIONSHIPS

Competition

City

Country

Date of competition

# 2. TRANSPORTATION

Will transportation services be the same as in the Olympic Wrestling Championship?

YES

NO

If NO, explain the changes:

Will the airport for the reception of participants be the same?

YES

NO

If NO, explain the changes:



### 3. ACCOMMODATION

Will the accommodation for the teams/delegations be the same as for the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:

Will the accommodation for referees/officials be the same as for the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:

Will the accommodation for the UWW staff be the same as for the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:



Will the accommodation for UWW bureau members be the same as at the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:

## 4. CLEANING, CATERING & WASTE SERVICE

Will the food service during breakfast for teams, referees and the UWW team be the same as at the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:

Will the food service during lunch for teams, referees, UWW team and UWW bureau members be the same as at the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:



Will the food service during the dinner for teams, referees and the UWW team be the same as at the Olympic Wrestling Championships?

YES

NO

If NO, explain the changes:

## 5. VENUE

### SPORT & COMPETITION MANAGER

Name

Telephone

E-mail

### COMPETITION AREA

Venue/Beach name

Address



| Seating capacity (spectators)  | Podium measure       | Number of rings      |                      |
|--|----------------------|----------------------|----------------------|
| <input type="text"/>   | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Drawing of the competition area  |                      | YES                  | NO                   |
| Flags at the venue   |                      | YES                  | NO                   |
| UWW and UWW Continental flags at the venue   |                      | YES                  | NO                   |
| Call room with necessary furniture   |                      | YES                  | NO                   |
| Call up system at the call room and warm-up area   |                      | YES                  | NO                   |
| Warm-up area at the beach/venue with all necessary facilities                                    |                      | YES                  | NO                   |
| Accreditation place (location)   | <input type="text"/> |                      |                      |
| Technical conference room with necessary equipment (projector, projector screen and microphones) |                      | YES                  | NO                   |
| Screens for video replay system  |                      | YES                  | NO                   |
| Referees' tent   |                      | YES                  | NO                   |
| TD tent  |                      | YES                  | NO                   |
| UWW Bureau Members Tent  |                      | YES                  | NO                   |



Number of changing rooms

Number of showers with hot water

Number of toilets

Weigh-in area (location)

Training area (location)

## 6. SECURITY

Will the security services be the same as in the Olympic Wrestling Championship?

YES

NO

If NO, explain the changes:



## 7. MEDICAL

Will the doping testing facilities be the same as at the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:

Will the medical services be the same as in the Olympic Wrestling Championship?

YES NO

If NO, explain the changes:

## 8. VENUE TECHNOLOGY SERVICE

Will the same VTS services be available as at the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:



## 9. VIP

Will the same VIP and VVIP services be available as at the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:

## 10. MEDAL CEREMONY AND SPORT PRESENTATION

What kind of medal ceremony will be organized for the Beach Wrestling event?

What kind of Sport Presentation will be set for the Beach Wrestling event?

## 11. MEDIA

Will the Media services be the same as at the Olympic Wrestling Championships?

YES NO

If NO, explain the changes:



## 12. SPORT SPECIFIC VOLUNTEERS

Will Sport Specific Volunteers services be the same as at the Olympic Wrestling Championships?

YES

NO

If NO, explain the changes:

## 13. GENERAL SPORT DIRECTOR CHAMPIONSHIPS

### SPORT DIRECTOR

Name

Telephone

E-mail

Responsible for all managers and all matters.

Permanent contact with TD and UWW Competition Manager.



THANK YOU

Please send this form to [sports@uww.org](mailto:sports@uww.org)



